

# Variation notice with introductory note

Environmental Permitting (England & Wales) Regulations 2010

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Colne Way

Kerville Properties Ltd  
Unit 1  
Colne Way Industrial Estate  
Colne Way  
Watford  
Hertfordshire  
WD25 9WY

Variation notice number  
EPR/CP3293LZ/V009

Permit number  
EPR/CP3293LZ

# Colne Way

## Permit number EPR/CP3293LZ

### Introductory note

#### ***This introductory note does not form a part of the permit***

The following notice, which is issued pursuant to regulation 20 and Part 1 of Schedule 5 of the Environmental Permitting (England and Wales) Regulations 2010 S.I.2010 No. 675 (the Regulations), gives notice of the variation of an environmental permit to operate a regulated facility.

This variation notice is to increase the tonnages and make amendments to storage conditions.

Schedule 1 of this notice lists any deleted conditions, Schedule 2 lists any amended conditions, Schedule 3 lists any conditions that have been added and Schedule 4 shows any changes to the plan.

The status log of a permit sets out the permitting history, including any changes to the permit reference number.

Status Log of the permit		
Detail	Date	Response Date
Licence Issued to Watford Waste 2000 Ltd (EAWML 80526)	18/06/2001	
Modification	10/07/2001	
Transferred to Watford Property Management Ltd (EAWML 80526)	29/09/2001	
Transferred to Watford Properties Ltd (EAWML 80526)	08/03/2003	
Modification	21/05/2003	
Transferred to Kerville Properties Ltd (EAWML 80526)	08/02/2005	
Modification	27/05/2008	
Modification	07/11/2008	
Application EPR/CP3293LZ/V009	Duly Made	12/01/2010
Variation Notice Issued to Kerville Properties Ltd EPR/CP3293LZ	12/04/2010	

End of Introductory Note

Notice of variation

Environmental Permitting  
(England and Wales) Regulations 2010

Permit number  
**EPR/CP3293LZ**

The Environment Agency in exercise of its powers under Regulation 20 of the Environmental Permitting (England and Wales) Regulations 2010 (SI 2010 No 675) varies the permit as set out below.

**Kerville Properties Ltd** (“the operator”),  
whose registered office is

**3 Shannon Close  
Claremont Road  
Cricklewood  
London  
NW2 1RR**

company registration number **04867245**  
holds a permit to operate a *regulated facility* at

**Colne Way  
Unit 1  
Colne Way Industrial Estate  
Colne Way  
Watford  
Hertfordshire  
WD25 9WY**

and that permit is varied to the extent set out in Schedules 1 to 4 of this notice.

The notice shall take effect from **12/04/2010**

Name	Date
	12/04/2010

Authorised on behalf of the Environment Agency

## **Schedule 1 – conditions to be deleted**

The following conditions are deleted

Delete “Waste shall only be stored within the confines of the building.”  
From Table 1.1 Specified waste management operations, Limits on  
Specified Waste Management Operations.

Delete Table 1.2A Permitted quantities of waste.

## **Schedule 2 – conditions to be amended**

None

### Schedule 3 – conditions to be added

The following conditions are added to the permit

**Table 1.2A Permitted quantities of waste**

<b>Permitted Waste Categories</b>	<b>Maximum Permitted Quantities (tonnes/year)</b>
Inert wastes Category A	Maximum of 10,000 tonnes per year, 200 tonnes per day
General non-putrescible household, Commercial and industrial wastes Category B(i)	Maximum 64,700 tonnes/year. Combined maximum input of general non-putrescible household, commercial and industrial waste and metal wastes of 300 tonnes/day.
Metal wastes Category B(ii)	Maximum of 300 tonnes/ year.
Other Wastes: Hazardous household wastes and Flammable gases in pressurised containers from domestic usage only and only arising as part of a load As specified in Appendix 1 of the working plan.	Maximum of 5 tonnes/year. Storage of hazardous household waste shall not be permitted unless the storage area is indicated on the site layout plan within the working plan, storage of this waste shall be restricted to this specified area at all times. The maximum storage duration shall be 3 months. No chemically incompatible wastes shall be stored within the same waste bay or other storage area.

### Schedule 4 – amended plan

None.

**ENVIRONMENTAL PROTECTION ACT 1990  
SECTION 37**

**WASTE MANAGEMENT LICENCE  
NOTICE OF MODIFICATION**

<b>LICENCE REFERENCE:</b> EAWML 80526	<b>FACILITY TYPE:</b> A11
<b>LICENCE HOLDER:</b>  Kerville Properties Ltd 3 Shannon Close Claremont Road Cricklewood London NW2 1RR	<b>LICENSED FACILITY:</b>  Colne Way Site Unit 1 Colne Way Industrial Estate Colne Way Watford Hertfordshire WD2 4BZ
	<b>GRID REFERENCE:</b> TQ 116000 993000

**WHEREAS** you are the licence holder of the said licensed facility

**AND WHEREAS** on the 1<sup>st</sup> April 1996 the powers and duties of all waste regulation authorities in England and Wales transferred to the Environment Agency ("the Agency") by virtue of section 2 of the Environment Act 1995

**AND WHEREAS** the conditions of the said licence may have been modified from time to time

**NOTICE IS HEREBY GIVEN** that the Agency modifies the conditions of the said licence in accordance with Section 37(1)(a) of the Environmental Protection Act 1990 and as set out in the Schedule attached to this notice.

Signed



Name Ian Brindley

Permitting Team Leader

Dated 07 November 2008

This modification shall take immediate effect

**YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED AT THE  
END OF THIS NOTICE.**

Environment Agency, Olton Court, 10 Warwick Road, Solihull, B92 7HX

**EXPLANATORY NOTES - including rights of appeal.**

**RIGHTS OF APPEAL**

Section 43(1) of the Environmental Protection Act 1990 provides that:

Where, except in pursuance of a direction given by the Secretary of State, the conditions of a licence are modified, the licence holder may appeal from the decision to the Secretary of State.

Therefore, if you feel aggrieved by the decision detailed on the attached notice, you may obtain the appropriate form on which to give written notice of an appeal from :-

The Planning Inspectorate  
Environment Appeals Team  
Room 4/04, Kite Wing  
Temple Quay House  
2 The Square  
Temple Quay  
Bristol  
BS1 6PN

For Wales, the address is –  
The Planning Inspectorate  
Crown Buildings  
Cathays Park  
Cardiff  
CF10 3NQ

Tel: 0117 372 8726  
Fax: 0117 372 8139

Tel: 02920 823859  
Fax: 02920 825150

This notice of appeal should be accompanied by the following information:

A statement of the grounds of appeal;

A copy of any application to modify the licence

A copy of the licence;

A copy of any correspondence relevant to the appeal;

A copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development and

A statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations.

You are also required to serve a copy of your notice of appeal, together with copies of any the above documents that have accompanied your notice of appeal, on the Environment Agency (at the address overleaf). You should appeal within 6 months of the date that this notice takes effect but the Secretary of State may allow notice of appeal to be given after the expiry of this time period.

## Introductory Note

This introductory note does not form part of the licence

On 5th January 2007 the Waste Electrical and Electronic Equipment (Waste Management Licensing) (England and Wales) 2006, which implement certain requirements of Directive 2002/96/EC, came into force and set out minimum requirements for the storage and treatment of waste electrical and electronic equipment (WEEE). The purpose of this modification is to ensure the conditions of your licence comply with those requirements and that you only store and treat WEEE in accordance with those conditions.

This modification does not extend the types or quantities of waste authorised by the licence.

## SCHEDULE – CONDITIONS RELATING TO THIS MODIFICATION

Modification of conditions under section 37(1)(a) of the Environment Protection Act 1990 append the following conditions and schedules:

**If there is an inconsistency between the requirements of the existing conditions of this licence and those imposed by this modification then the requirements imposed by this modification prevail.**

WEEE 1.1.1 The licence holder is authorised to carry out the activities specified in schedule WEEE1, table 1.1 Licensed activities ("the activities").

WEEE 1.1.2 The storage (including temporary storage) and treatment of separately collected WEEE shall be carried out in accordance with the technical requirements of Annex III of the WEEE Directive specified in schedule WEEE2 to this notice.

WEEE 1.1.3 Separately collected WEEE shall be treated using best available treatment, recovery and recycling techniques (BATRRRT).

WEEE 1.1.4 As a minimum, the substances, preparations and components specified in schedule WEEE1, table 1.4 shall be removed from any separately collected WEEE.

WEEE 1.1.5 All fluids contained within any separately collected WEEE to be treated at the site shall be removed prior to further treatment taking place.

WEEE 1.1.6 The components of separately collected WEEE listed in schedule WEEE1, table 1.2 shall be treated in accordance with the methods specified.

WEEE 1.1.7 Equipment shall be provided to record the weight of untreated WEEE accepted at, and components and materials leaving the facility.

WEEE 1.1.8 WEEE waste shall only be accepted if it is a type permitted by this waste management licence as defined in Schedule WEEE1, table 1.3.

## Schedule WEEE1 – Operations

<b>Table 1.1 Licensed activities</b>	
<b>Description of activities</b>	<b>Limits of activities</b>
	Maximum storage time of 1 year prior to disposal or 3 years prior to recovery.
<p><b>R13:</b> Storage of waste consisting of materials intended for submission, on this site to any of the category "R" operations authorised under this column, or elsewhere than on this site, to any of the operations listed in Part IV of Schedule 4 of the 1994 Regulations, (excluding temporary storage, pending collection, on the site where it is produced).</p>	<p><b>Technical Requirements for Storage:</b></p> <ul style="list-style-type: none"> <li>• WEEE, disassembled spare parts, components or residues must be stored on an impermeable surface with sealed drainage with provision of spillage collection facilities and, where appropriate, decanters and cleanser degreasers;</li> <li>• WEEE, disassembled spare parts, components or residues must be stored in areas provided with a weatherproof covering where appropriate or in containers providing a weatherproof covering where appropriate;</li> <li>• disassembled spare parts containing liquids shall be stored in appropriate containers;</li> <li>• batteries, PCBs/PCTs containing capacitors and other hazardous wastes must be stored in dedicated, labelled appropriate containers.</li> </ul> <p>Buildings, covered areas or containers must meet the following requirements:</p> <ul style="list-style-type: none"> <li>• buildings, covered areas, or containers must be designed, constructed and maintained to prevent ingress of rain and surface water;</li> <li>• rain and uncontaminated surface water must be kept separate from contaminated water and other liquids;</li> <li>• containers must be stored on an impermeable surface with sealed drainage.</li> </ul>
<p><b>R3:</b> Recycling or reclamation of organic substances which are not used as solvents, including composting and other biological transformation processes.</p>	<p><b>Technical Requirements for Treatment:</b> Treatment consisting only of sorting, dismantling, separation, shredding, screening, grading, baling, shearing, compacting, crushing, granulation, or cutting of waste into different components for recovery.</p>
<p><b>R4:</b> Recycling or reclamation of metals and metal compounds.</p>	<p><b>Treatment of WEEE:</b></p> <ul style="list-style-type: none"> <li>• must be carried in areas provided with a waterproof covering where appropriate;</li> <li>• must be carried out on an impermeable surface with sealed drainage with provision of spillage collection facilities and where appropriate, decanters and cleanser degreasers.</li> </ul>
<p><b>R5:</b> Recycling or reclamation of other inorganic materials.</p> <p>The capacity of the site for hazardous waste subject to a R5 activity shall not exceed 10 tonnes per day.</p>	<p><b>Buildings, covered areas or containers must meet the following requirements:</b></p> <ul style="list-style-type: none"> <li>• buildings, covered areas, or containers must be designed, constructed and maintained to prevent ingress of rain and surface water;</li> <li>• rain and uncontaminated surface water must be kept separate from contaminated water and other liquids;</li> <li>• containers must be stored on an impermeable surface with sealed drainage.</li> </ul>

<b>Table 1.2 Specified Treatment Methods for separately collected components of WEEE</b>	
<b>Component</b>	<b>Specified Treatment</b>
Cathode ray tubes.	The fluorescent coating has to be removed.
Gas discharge lamps	The mercury shall be removed

<b>Table 1.3 – Permitted Waste Types</b>
<b>This modification applies only to the wastes authorised by the waste management licence</b>

<b>Table 1.4 – Substances, preparations and components to be removed from separately collected WEEE</b>
• Capacitors containing Polychlorinated biphenyls (PCB)
• Mercury-containing components, such as switches or backlighting lamps
• Batteries
• Printed circuit boards of mobile phones generally, and of other devices if the surface of the printed circuit board is greater than 10 square centimetres
• Toner cartridges, liquid and powder, as well as colour toner
• Plastic containing brominated flame retardants
• Asbestos waste and components which contain asbestos
• Cathode ray tubes
• Chlorofluorocarbons (CFC), hydrochlorofluorocarbons (HCFC), hydrofluorocarbons (HFC), or hydrocarbons (HC)
• Gas discharge lamps
• Liquid crystal displays (together with their casing where appropriate) of a surface greater than 100 square centimetres and all those back-lighted with gas discharge lamps
• External electric cables
• Components containing refractory ceramic fibres
• Components containing radioactive substances with the exception of components that are below the exemption thresholds set in Article 3 of and the Annex I to Council Directive 96/29/Euratom of 13 May 1996 laying down basic safety standards for the protection of the health of workers and the general public against the dangers arising from ionising radiation
• Electrolytic capacitors containing "substances of concern" (height > 25mm, diameter > 25 mm or proportionately similar volume)

## Schedule WEEE2 - Directive requirements

### WEEE Directive ANNEX III

#### Technical requirements in accordance with Article 6(3)

#### 1. Sites for storage (including temporary storage) of WEEE prior to their treatment (without prejudice to the requirements of Council Directive 1999/31/EC):

- impermeable surfaces for appropriate areas with the provision of spillage collection facilities and, where appropriate, decanters and cleanser-degreasers,
- weatherproof covering for appropriate areas.

#### 2. Sites for treatment of WEEE:

- balances to measure the weight of the treated waste,
- impermeable surfaces and waterproof covering for appropriate areas with the provision of spillage collection facilities and, where appropriate, decanters and cleanser-degreasers,
- appropriate storage for disassembled spare parts,
- appropriate containers for storage of batteries, PCBs/PCTs containing capacitors and other hazardous waste such as radioactive waste,
- equipment for the treatment of water in compliance with health and environmental regulations.

## Interpretation

In this modification the expressions listed shall have the meaning given below:

“WEEE” means waste electrical and electronic equipment and has the meaning given by Regulation 2 of The Waste Electrical and Electronic Equipment Regulations 2006.

“WEEE Directive” shall have the meaning given to it by regulation 2 of The Waste Electrical and Electronic Equipment (Waste Management Licensing) (England and Wales) Regulations 2006.

“best available treatment, recovery and recycling techniques” shall have the meaning given to it by regulation 1 (3) of the Waste Management Licensing Regulations 1994 as amended by The Waste Electrical and Electronic Equipment (Waste Management Licensing) (England and Wales) Regulations 2006

“building” means a construction that has the objective of providing sheltering cover and minimising emissions of noise, particulate matter, odour and litter.

“impermeable surface” means a surface or pavement constructed and maintained to a standard sufficient to prevent the transmission of liquids beyond the pavement surface, and should be read in conjunction with the term “sealed drainage system”.

“sealed drainage system” in relation to an impermeable pavement, means a drainage system with impermeable components which does not leak and will ensure that no liquid will run off the pavement otherwise than via the system and except where they may be lawfully discharged, all liquids entering the system are collected in a sealed sump.

“weatherproof covering” means covering which is resistant to the effects of bad weather.

“waterproof covering” means covering which is impervious to water.

“ozone-depleting substances” “ODS” means “controlled substances” contained in refrigeration, air-conditioning and heat pump equipment, equipment containing solvents, fire protection systems and fire extinguishers.

“where appropriate” in relation to weatherproof covering means where weatherproof covering is required to minimise the contamination of clean surface and rain waters, to facilitate the reuse of whole appliances and components intended for reuse, to assist in the containment of hazardous materials and fluids or where hazardous WEEE is stored.

“where appropriate” in relation to waterproof covering means where waterproof covering is required to minimise the contamination of clean surface and rain waters, to facilitate the reuse of whole appliances and components intended for reuse and to assist in the containment of hazardous materials and fluids or where hazardous WEEE is treated.

Our ref: WML80526  
Your Ref:  
Date: 8 February 2005

Kerville Properties Ltd  
c/o J K Stiles  
21 Lake End Court  
Taplow Rd, Taplow  
Maidenhead, Berks  
SL6 0JQ

For the Attention of the Company Secretary

Dear Sir,

**The Environmental Protection Act 1990, The Environment Act 1995  
The Waste Management Licensing (Fees And Charges) Scheme 2003/2004**

**Transfer of a Waste Management Licence**

**Waste Management Licence Number: WML80526**

**Date of Transfer: 8 February 2005**

**Transferred To: Kerville Properties Ltd**

**For the Site At:** Unit 1 Colne Way  
Watford  
Herts  
WD2 4BZ

Please find enclosed the Waste Management Licence which has been endorsed with your details.

There is a right of appeal against the decision of the Environment Agency in respect of the conditions of your licence. The contact for such appeals is The Planning Inspectorate, Room 4/19, Temple Quay House, 2 The Square, Temple Quay, Bristol, BS1 6PN (Tel No 0117 372 8812, Fax 0117 372 6093).

The licence will remain effective unless and until it is either revoked by the Agency or is surrendered. The licence may only be surrendered if the Environment Agency accepts the surrender following an application under Section 39 of the Environmental Protection Act 1990. The Agency will only accept the surrender if it is satisfied that the condition of the land is unlikely to cause pollution of the environment or harm to human health so far as the condition is a result of the waste being treated, kept or disposed of on the land. A fee is payable.

If you want to further transfer your licence, you must make an application jointly with the person you propose to transfer it to under Section 40 of the Environmental Protection Act 1990. A fee is payable. The Agency will only accept the transfer if it is satisfied that the person to whom you wish to transfer the licence is a fit and proper person to hold the licence.

You may apply under Section 37 of the Environmental Protection Act 1990 at any time to modify the conditions of your licence. A fee is payable. The Agency may modify the conditions at any time to any extent it considers desirable and which is unlikely to require unreasonable expense on your part.

Please note that the transfer of this licence does not imply that other statutory requirements, e.g. those of the local Planning Authority, have been met.

On checking the last three site inspection reports they show the site is being operated in contravention to certain licence conditions. Namely waste has been deposited and sorted outside of the covered building and certain waste types still being stored outside the confines of the building. These are clear breaches of licence condition 1.1.1, as the new licence holder I would like to make you aware of these breaches and ask you to ensure the site is kept in compliance with the licence conditions. As you are aware, all obligations pass to you as the new licence holders on the transfer of the licence, and you are advised to ensure that you comply with all conditions of the licence.

I trust this letter clarifies the position with regard to the legislative requirements.

Yours faithfully,

**INDERJIT DHESI**  
**Regulatory Officer (Waste)**

Enclosures:

Transferred Licence  
Last three inspection reports



ENVIRONMENTAL PROTECTION ACT 1990  
SECTION 37

WASTE MANAGEMENT LICENCE  
NOTICE OF MODIFICATION

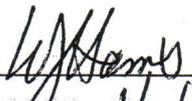
<b>Agency Ref No:</b> WML80526 <b>LICENCE REF No:</b>  <b>LICENCE HOLDER:</b>  Watford Property Management Ltd Burleigh Manor Peel Road Douglas Isle of Man	<b>FACILITY TYPE:</b> A11  <b>LICENSED FACILITY:</b>  Unit 1 Colne Way Industrial Estate Colne Way Watford Herts WD2 4BZ
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WHEREAS you are the licence holder of the said licensed facility

AND WHEREAS on the 1<sup>st</sup> April 1996 the powers and duties of all waste regulation authorities in England and Wales transferred to the Environment Agency ("the Agency") by virtue of section 2 of the Environment Act 1995

AND WHEREAS the conditions of the said licence may have been modified from time to time

NOTICE IS HEREBY GIVEN that the Agency modifies the conditions of the said licence in accordance with Section 37(1)(a) of the Environmental Protection Act 1990 and as set out in the Schedule attached to this notice.

Signed   
Dated 4/12/03

Name Bill Harris  
Job Title Environment Manager

This modification shall take immediate effect.

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED AT THE END OF THIS MODIFICATION.



## SCHEDULE – CONDITIONS RELATING TO THIS MODIFICATION

Modification of conditions under section 37(1)(a) of the Environmental Protection Act 1990 as follows:

Whereas the licence had a condition requiring financial provision to be made and/or maintained, this condition shall now be deleted.

### EXPLANATORY NOTES - including rights of appeal.

#### RIGHTS OF APPEAL

Section 43(1) of the Environmental Protection Act 1990 provides that:

Where, except in pursuance of a direction given by the Secretary of State, the conditions of a licence are modified, the licence holder may appeal from the decision to the Secretary of State.

Therefore, if you feel aggrieved by the decision detailed on the attached notice, you may obtain the appropriate form on which to give written notice of an appeal from :-

The Planning Inspectorate  
Room 4/19 Eagle Wing  
Temple Quay House  
2 The Square  
Temple Quay  
Bristol  
BS1 6PN

For Wales, the address is –  
The Planning Inspectorate  
Crown Buildings  
Cathays Park  
Cardiff  
CF10 3NQ

Tel: 0117 372 8812  
Fax: 0117 372 6093

Tel: 02920 823859  
Fax: 02920 825150

This notice of appeal should be accompanied by the following information:

- A statement of the grounds of appeal;
- A copy of any application to modify the licence
- A copy of the licence;
- A copy of any correspondence relevant to the appeal;
- A copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development and
- A statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations.

You are also required to serve a copy of your notice of appeal, together with copies of any the above documents that have accompanied your notice of appeal, on the Environment Agency (at the address overleaf). You should appeal within 6 months of the date that this notice takes effect but the Secretary of State may allow notice of appeal to be given after the expiry of this time period.



ENVIRONMENT  
AGENCY

ENVIRONMENTAL PROTECTION ACT 1990.  
SECTION 37

WASTE MANAGEMENT LICENCE  
NOTICE OF MODIFICATION

LICENCE REF No:- WML 80526	FACILITY TYPE:- WASTE TRANSFER
LICENCE HOLDER:-  The Company Secretary Watford Properties Ltd Burleigh Manor Peel Road Douglas Isle of Man Company Reg No 096705C	LICENSED FACILITY:-  Unit 1 Colne Way Watford Herts WD2 4BZ

WHEREAS on the 18 June 2001 the Environment Agency issued a waste management licence in pursuance of its powers under Part II of the Environmental Protection Act 1990 for the above named facility to Watford Waste 2000 Ltd

AND WHEREAS on the 16 January 2001 the licence was transferred to Watford Property Management Ltd

AND WHEREAS on 8 May 2003 the licence was transferred to you

AND WHEREAS the conditions of the licence were modified on 10 July 2001 and 16 January 2002

NOTICE IS HEREBY GIVEN that the Agency modifies the conditions of the said licence in accordance with Section 37(1)(a) of the Environmental Protection Act 1990 and as set out in the Schedule attached to this notice.

Signed Jean M. Matthews

Name J M Matthews  
Team Leader Environment Management

Dated 21 May 2003

This modification shall take effect on May 2003 at 00.01 hours

**YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL AT THE END OF THIS NOTICE.**

Environment Agency, Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts, AL10 9EX  
Tel: 01707 632300 Fax: 01707 632500



## RIGHTS OF APPEAL

Section 43(1) of the Environmental Protection Act 1990 provides that:

Where, except in pursuance of a direction given by the Secretary of State, the conditions of a licence are modified, the licence holder may appeal from the decision to the Secretary of State.

Therefore, if you feel aggrieved by the decision detailed on the attached notice, you may obtain the appropriate form on which to give written notice of an appeal from :-

The Planning Inspectorate  
Eagle Wing  
Temple Quay House  
Room 4/19  
2 The Square  
Temple Quay  
Bristol  
BS1 6PN

Tel: 0117 987 8812

Fax: 0117 987 6093

This notice of appeal should be accompanied by the following information:

A statement of the grounds of appeal;

A copy of any application to modify the licence

A copy of the licence;

A copy of any correspondence relevant to the appeal;

A copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development and

A statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations.

You are also required to serve a copy of your notice of appeal, together with copies of any the above documents that have accompanied your notice of appeal, on the Environment Agency (at the address overleaf). You should appeal within 6 months of the date that this notice takes effect but the Secretary of State may allow notice of appeal to be given after the expiry of this time period.

SCHEDULE - CONDITIONS RELATING TO THIS MODIFICATION

Modification of conditions under section 37(1)(a) as follows:

Delete Condition 1.7.1

Insert New Condition 1.7.1 *Maintenance of financial provision*

1.7.1 The financial provision for meeting the obligations under this Licence set out in the Agreement made between the Licence Holder and the Agency dated 7 May 2003 shall be maintained by the Licence Holder throughout the subsistence of this Licence and the Licence Holder shall provide evidence of such provision whenever required by the Agency.

SCANNED

21 MAY 2003



ENVIRONMENT  
AGENCY

ENVIRONMENTAL PROTECTION ACT 1990

PART II WASTE ON LAND SECTION 40

NOTICE OF TRANSFER OF WASTE MANAGEMENT LICENCE

TYPE OF SITE: WASTE TRANSFER

LICENCE NUMBER: WML 80526

FOR ENVIRONMENT AGENCY OFFICIAL USE ONLY

The Environment Agency, in pursuance of its powers under section 40 of the Environmental Protection Act 1990, hereby transfers waste management licence No. **WML 80526**, relating to the waste transfer site at **Unit 1, Colne Way, Watford, Hertfordshire, WD2 4BZ** to **Watford Properties Ltd of Burleigh Manor, Peel Road, Douglas, Isle of Man**, registered number **096705C**.

This transfer shall take effect on *8 May* 2003 at 00.01 hours.

Signed.....

*Jean M. Matthews*  
J M Matthews

Team Leader Environment Management

Dated *7 May* 2003





ENVIRONMENT  
AGENCY

ENVIRONMENTAL PROTECTION ACT 1990

## WASTE MANAGEMENT LICENCE

LICENCE REF No: WML 80526

FACILITY TYPE: TRANSFER

The Environment Agency, in pursuance of Part II of the Environmental Protection Act 1990, hereby grant a waste management licence authorising the **keeping and treating** of controlled waste on the land specified in schedule 1 to this licence to **WATFORD WASTE 2000 Limited** (Company registration number 3776527) of **ALTON HOUSE, 66 - 68 HIGH STREET, NORTHWOOD, HA6 1BL**. Those persons being in occupation of the said land, the said licence being subject to the conditions specified in schedule 2 to this licence.

In this licence the words and expressions contained in schedule 2 shall have the meaning assigned to them therein.

### SCHEDULE 1 - SPECIFIED LAND

The licence relates to the land at **UNIT 1 COLNE WAY, WATFORD, WD2 4BZ** (hereinafter called the "site") shown edged red on drawing reference number 4.1, dated 18 06 2001 and attached to this licence.

Signed: *K. Greene*

K A Greene  
Team Leader - Waste Licensing

Date: *18 JUNE 2001*

For Environment Agency official use only

LICENCE TRANSFERRED TO :  
Watford Property Management Ltd  
Registered No. 4121229  
Alton House, 66 - 68 High street,  
Northwood, Middlesex, HA6 1BL.  
With effect from... *16 January 2002*  
Signed... *K. Greene*  
K. A. Greene  
Team Leader - Waste Licensing

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED IN THE NOTES AT THE END OF THIS LICENCE

Environment Agency - Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts. AL10 9EX  
Tel: 01707 632300 Fax: 01707 632500





ENVIRONMENT  
AGENCY

ENVIRONMENTAL PROTECTION ACT 1990  
SECTION 37

WASTE MANAGEMENT LICENCE  
**NOTICE OF MODIFICATION**

TO: WATFORD PROPERTY MANAGEMENT LTD (Company No. 4121229)  
of: ALTON HOUSE  
66 - 68 HIGH STREET  
NORTHWOOD  
HERTS  
HA6 1BL

LICENCE No: WML80526

**WHEREAS** on the 18 June 2001 the Environment Agency granted Watford Waste 2000 Ltd of Alton House, 66 - 68 High Street, Northwood, Herts, HA6 1BL a waste management licence relating to land at Unit 1, Colne Way, Watford, Herts, WD2 4BZ and the said licence was transferred to you on 2002 subject to the conditions set out therein

**AND WHEREAS** on 10 July 2001 the Environment Agency modified the conditions of the said licence

**NOW** the Environment Agency **HEREBY GIVES NOTICE** of modifying the said conditions as shown on the attached schedule.

This modification is made pursuant to the Environmental Protection Act 1990 section 37(1)(a) and shall take effect at 00.01 hours on 17 January 2002.

Signed: 

Date: 16 January 2002

K A GREENE  
Team Leader - Waste Licensing

**YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED IN THE NOTES AT THE END OF THIS MODIFICATION**

Environment Agency, Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts. AL10 9EX  
Tel: 01707 632300 Fax: 01707 632500

Watford Property Management Limited  
Licence Number: WML80526  
Modification Number: M0090

Date of issue: 16 January 2002

Page 1 of 3



## **SCHEDULE**

Delete condition 1.7 and replace as follows:

**1.7 Maintenance of Financial Provision**

- 1.7.1 The financial provision for meeting the obligations under this Licence set out in the agreement dated 16 January 2002 shall be maintained by the Licence Holder throughout the subsistence of this Licence and the Licence Holder shall produce evidence of such provision whenever required by the Agency.

## EXPLANATORY NOTES – RIGHTS OF APPEAL

Section 43(1) of the Environmental Protection Act 1990 provides that

Where, except in pursuance of a direction given by the Secretary of State —

- a) an application for a licence or a modification of the conditions to the licence is rejected
- b) the conditions of a licence are modified

the applicant may appeal from the decision to the Secretary of State.

Therefore if you feel aggrieved by the decision or any of the conditions to the licence as granted you may obtain the appropriate form on which to give written notice of an appeal from:

Environmental Appeals Administration  
Planning Inspectorate  
Room 4/19  
Eagle Wing  
Temple Quay House  
2 The Square  
Temple Quay  
Bristol  
BS1 6PN

Tel: 0117 372 8235/8812  
Fax: 0117 372 6093

This notice of appeal should be accompanied by the following information: a copy of the licence; a copy of any correspondence relevant to the appeal; a copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development; and a statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations. You are also required to serve a copy of your notice of appeal on the Environment Agency at Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts, AL10 9EX. You should appeal within 6 months of the date that this notice takes effect but the Secretary of State may allow notice of appeal to be given after the expiry of this time period.



ENVIRONMENT  
AGENCY

ENVIRONMENTAL PROTECTION ACT 1990  
WASTE MANAGEMENT LICENCE

## NOTICE OF MODIFICATION

### SECTION 37

TO: WATFORD WASTE 2000 LIMITED (Registered No. 3776527)  
of: ALTON HOUSE,  
66 – 68 HIGH STREET,  
NORTHWOOD,  
HA6 1BL

LICENCE No: WML80526

**WHEREAS** on the 18 June 2001 the Environment Agency granted you a waste management licence relating to land at Unit 1, Colne Way, Watford, Herts. WD2

**NOW** the Environment Agency **HEREBY GIVES NOTICE** of modifying the said conditions as shown on the attached schedule.

This modification is made pursuant to the Environmental Protection Act 1990 section 37(1)(a) and shall take effect at 00.01 hours on 10 July 2001.

Signed:

K A GREENE  
Team Leader – Waste Licensing

Date:

10 July 2001.

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED IN THE NOTES AT THE END OF THIS MODIFICATION

The Environment Agency, Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts. AL10 9EX  
Tel: 01707 632300 Fax: 01707 632500

Watford Waste 2000 Limited  
Licence No: WML80526  
Modification No: M0078

Date of issue: 10 July 2001



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# Schedule

The licence conditions have been deleted and replaced as follows in order to correct an administrative error.

## 1 General considerations

### 1.1 **Specified waste management operations**

1.1.1 No waste management operations shall be authorised by this licence unless specified in and undertaken in accordance with the limitations in the following table:

**Table 1.1 Specified waste management operations**

Specified Waste Management Operation	Permitted Waste Types which may be subject to the Specified Operation	Limits on Specified Waste Management Operations
Storage (D15 and R13) pending, disposal or recovery	Inert waste	Maximum period of storage shall be 1 calendar month The maximum storage capacity of inert waste shall be limited to 2700 tonnes
	General non-putrescible household, commercial and industrial wastes	Maximum period of storage shall be 72 hours The maximum storage capacity of scrap metal and general non-putrescible household, commercial and industrial waste shall be limited to 300 tonnes.
	Metals and Metal compounds	The maximum duration of storage shall be 1 calendar month. Scrap metal shall be stored within containers, the containers shall be emptied when full.
		A maximum of 3000 tonnes of permitted wastes may be stored in the building at any one time. Waste shall only be stored within the confines of the building. Waste shall only be stored on impermeable pavement with a sealed drainage system as defined in Condition 2.12.
Physical treatment of waste including: Screening and shredding	Inert waste  General non-putrescible household, commercial and industrial wastes.	Waste shall only be treated within the confines of the building. Waste shall only be treated on impermeable pavement with a sealed drainage system as defined in Condition 2.12.
<b>Crushing of aggregate/waste is not permitted.</b>		

*Specified Waste Management Operations and Exempt Waste Management Operations*

1.1.2

Where wastes are being brought onto the site for waste management operations which are exempt from licensing under the 1994 Regulations, then the wastes which are subject to the specified waste management operations shall be kept clearly segregated and identified from those wastes which are being kept on the site for the exempt waste management operations.

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1.2 **Permitted wastes**

*Permitted categories and types of wastes*

1.2.1 No wastes other than those which are both categorised below in Table 1.2 and specified in detail in section WP1.2 of the working plan shall be accepted at the site.

*Permitted quantities of wastes*

1.2.2 The quantities of wastes accepted and stored on site shall not exceed those listed in Table 1.2A and specified in detail in section WP1.2 of the working plan.

1.2.3 Whilst complying with the maximum quantities and storage specifications for each type of waste, the total quantity of waste accepted at the site per year shall not exceed 75,000 tonnes.

**Table 1.2.A Permitted quantities of waste**

Permitted Waste Categories	Maximum Permitted Quantities (tonnes/year)
Inert wastes Category A	Maximum of 3,500 tonnes/year Maximum of 200 tonnes/day
General non-putrescible household, commercial and industrial wastes Category B(i)	Maximum of 56,195 tonnes/year Combined maximum input of general non-putrescible household, commercial and industrial waste and metal wastes of 300 tonnes/day
Metal wastes Category B(ii)	Maximum of 300 tonnes/year
Other wastes: Hazardous household wastes and flammable gases in pressurised containers from domestic usage only and only arising as part of a load As specified in appendix 1 of the working plan.	Maximum of 5 tonnes/year. Storage of hazardous household waste shall not be permitted unless the storage area is indicated on the site layout plan within the working plan, storage of this waste type shall be restricted to this specified area at all times. The maximum storage duration shall be 3 months No chemically incompatible wastes shall be stored within the same waste bay or other storage area.

*Exclusion of wastes with specified hazardous characteristics*

1.2.4 Notwithstanding the specification of permitted waste types under condition 1.2.1, the following wastes shall not be accepted at the site

**a** Liquids and sludges

- b** General putrescible household, commercial and industrial wastes, (such as food wastes or materials that include any food or vegetable matter, garden wastes, or animal processing wastes)
- c** Difficult wastes
- d** Clinical wastes
- e** Special wastes
- f** Wastes which are mixed or contaminated with the excluded wastes.

**1.3 Amendments to working plan and supporting information**

*Changes to the working plan requiring prior consent by the Agency*

1.3.1 The Licence Holder shall give the Agency prior notice in writing of any proposed change to the sections of the working plan listed in Table 1.3, and to any appendices, drawings and figures which are referenced in those sections.

<b>Table 1.3 Conditions for which changes to the working plan require the prior consent of the Agency</b>		
<b>Condition</b>	<b>Subject</b>	<b>Working Plan Section</b>
1.1	Specified waste management operations	WP 1.1
1.2	Permitted wastes	WP 1.2 and Appendix 1
2.1	Engineered site containment and drainage systems.	WP 2.1
4.1	Control of mud and debris	WP 4.1
4.4	Waste acceptance and control systems and procedures	WP 4.4
4.5	Waste quantity measurement systems	WP 4.5
4.6	Handling and Storage of wastes with specified hazardous properties or forms.	WP 4.6
6.1	Control, monitoring and reporting of aerial emissions of dusts, fibres, powders and particulates	WP 6.1
6.2	Control of odour emissions	WP 6.2
6.5	Control of litter	WP 6.3
7.1	Security and availability of records	WP 7.1
	Site layout plan	WP06R/ May 2001

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- 1.3.2 The notice shall be accompanied by a copy of the proposed changes, and by a written assessment of the effect that implementing the proposed change would have on the risk posed by the site to human health and the environment.
- 1.3.3 The Licence Holder shall provide up to 6 additional copies of the proposed change and supporting risk assessment to the Agency, when required by the Agency in writing.
- 1.3.4 The proposed change shall not be implemented unless the Agency has given its written consent to it. Following consent, the Licence Holder shall give the Agency prior written notification of the implementation date of the change, and from that date the changed section shall be deemed to replace the previous version of that documentation.

*Changes to the working plan requiring prior notification to the Agency*

- 1.3.5 Except where it is specified under condition 1.3.1 above that the amendment of specified sections of the working plan requires the prior consent of the Agency, the Licence Holder shall give the Agency not less than 7 days prior written notice of any change to the working plan and to any appendices, drawings and figures which are referenced from those sections.
- 1.3.6 The notice shall be accompanied by a copy of the specified changes.
- 1.3.7 The Licence Holder shall provide up to 6 additional copies of the proposed change to the Agency, when required by the Agency in writing.
- 1.3.8 Such changes to the working plan shall be deemed to be incorporated in the working plan and implemented on the date specified to the Agency in the amendment notification.

1.4 **Staffing and understanding of requirements of licence conditions and working plan**

*Minimum staffing and supervision*

- 1.4.1 Whenever the site is open to receive or despatch waste, or is carrying out any of the specified waste management treatment or disposal operations, it shall be supervised by at least one member of staff who is suitably trained and fully conversant with the requirements of the licence and the working plan regarding:
- a** waste acceptance and control procedures;
  - b** operational controls and environmental monitoring;
  - c** maintenance;
  - d** record-keeping;
  - e** emergency action plans;
  - f** notifications to the Agency.

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*Availability of licence and working plan*

- 1.4.2 A copy of this licence and the working plan shall be kept available on site for reference when required by all site staff carrying out work under the requirements of the licence.

*Understanding of licence and working plan*

- 1.4.3 All site staff shall be, or shall work under the direct supervision of a member of staff who is, fully conversant with those aspects of the licence conditions and working plan which are relevant to their specific duties.

**1.5 Changes in technically competent persons**

- 1.5.1 Any changes in the technically competent management of the site and the name of any incoming person, and, where the technically competent management of the site is subject to the WAMITAB scheme of technical competence, evidence that such person has the required technical competence, shall be submitted to the Agency in writing within 5 working days of the change in management. Technically competent management and technical competence shall be as defined under section 74 of the Environmental Protection Act 1990 and Regulations 4 and 5 of the 1994 Regulations, or any subsequent amendments to the Act or Regulations.

**1.6 Relevant convictions**

*Notification of relevant convictions*

- 1.6.1 In the event of the Licence Holder and/or any relevant person being convicted of any relevant offence and which is in addition to any already notified to the Agency, then full details shall be provided to the Agency within 14 days following sentencing, whether or not the conviction or sentence is subsequently appealed. Such details shall include, in respect of each relevant person (as defined in section 74(7) of the Environmental Protection Act 1990 or any subsequent amendments to that section), the nature of the offence, the place and date of conviction, and any fine or other penalty imposed.

*Notifications of appeals against convictions*

- 1.6.2 In the event that the Licence Holder and/or any relevant person lodges an appeal against any such conviction or sentence, the Licence Holder shall notify the Agency of this within 14 days of the lodging. The Licence Holder shall notify the Agency of the results of that appeal, within 14 days of the appeal being decided.

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1.7 **Maintenance of financial provision**

1.7.1 The financial provision for meeting the obligations under this Licence set out in the Agreement made between the Licence Holder and the Agency dated 18 June 2001 shall be maintained by the Licence Holder throughout the subsistence of this Licence and the Licence Holder shall produce evidence of such provision whenever required by the Agency.

1.8 **Notification of change of operator's or holder's details**

1.8.1 The following information shall be notified in writing within 5 working days to the Agency:

- a** where the Licence Holder is an individual or named individuals:
  - i** where the Licence Holder consists of more than one named individual, the death of any of those individuals;
  - ii** any change in the Licence Holder's name(s) or address(es);
  - iii** any steps taken with a view to the Licence Holder, or any one of them, going into bankruptcy, entering into a composition or arrangement with creditors, or, in the case them being in a partnership, dissolving the partnership;
  - iv** the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder);
- b** where the Licence Holder is a registered company:
  - i** any change in the Licence Holder's trading name, registered name or registered office address;
  - ii** any steps taken with a view to the Licence Holder going into administration, entering into a company voluntary arrangement or being wound up;
  - iii** the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder);
- c** where the Licence Holder is a corporate body other than a registered company:
  - i** any change in the Licence Holder's name or address;
  - ii** any steps taken with a view to the dissolution of the Licence Holder;
  - iii** the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder)

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1.9 **Notification of preparatory works**

1.9.1 No preparatory works shall be undertaken until at least 7 days prior notice in writing has been given to the Agency of the intention to do so. The notification shall include details of what work is being done and when.

1.10 **Notification of commencement, cessation and recommencement of waste handling operations**

*Specified waste management operations*

1.10.1 No specified waste management operation shall be carried out until at least 7 days prior notice in writing has been given to the Agency of the intention to commence carrying out the specified waste management operation.

*Cessation and recommencement of receiving wastes*

1.10.2 In the event that the site ceases receiving wastes for longer than 21 days then within 7 days following the elapse of that time, the Licence Holder shall inform the Agency in writing of the date of cessation and of the planned date of recommencement. In the event that Licence Holder intends that the site shall recommence receiving wastes sooner than the notified date then they shall give the Agency not less than 7 days prior notice in writing.

1.11 **Notifications and submissions to Agency**

1.11.1 Except where otherwise specified, all notifications and submissions to the Agency under the requirements of these licence conditions:

- a** shall be made in writing to the address specified by the Agency in writing at the time of issue of this licence, or as subsequently specified by written notification to the Licence Holder;
- b** shall quote the licence reference number and the name of the Licence Holder.

## 2 Site engineering for pollution prevention and control

### 2.1 Engineered site containment and drainage systems

#### *Provision and maintenance of site containment and drainage systems*

2.1.1 No waste shall be deposited, stored, treated or otherwise handled in any area of the site, until the engineered site containment and drainage system for that area has been constructed and completed in accordance with condition 2.1.2 and Table 1.2A of condition 1.2, and with section WP 2.1 of the working plan.

2.1.2 The engineered site containment and drainage systems shall be designed, constructed, inspected, validated and maintained, and shall be fully documented and recorded, to be fit for purpose, and, where provided, to meet the standards specified in Table 2.1 below.

**Table 2.1 Site containment and drainage standards**

Type of Site Containment and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
a Impermeable pavement, bunding and sills	Areas of impermeable pavement and bunding shall be constructed and maintained so as to prevent fluids running off the pavement and the transmission of fluids through the pavement or joints.
b Sealed drainage systems	Drainage from areas of impermeable pavement shall be provided as follows: <ul style="list-style-type: none"><li>• a suitable interceptor, which shall have a minimum of six minutes retention time per chamber at its maximum flow rate, shall discharge to a foul sewer and shall be inspected no less frequently than daily and after rain, and shall be maintained so as to intercept all liquids which run off the pavement.</li></ul> Uncontaminated drainage from clean yard areas shall be kept separate and discharged to surface water.
c Covered buildings or roofed areas	All buildings shall be designed, constructed and maintained to prevent ingress of rain and surface water. Roof water shall be kept separate from contaminated water and other liquids and shall be discharged to either surface water or sewer or a soakaway constructed in uncontaminated ground.
d Fixed bays and other fixed containers	All fixed bays and other fixed containers used for the storage and treatment of wastes must be constructed and maintained to a standard which is fit for purpose.
e Storage areas for skips, drums and other mobile tanks and containers	All skips, drums and other mobile tanks and containers having individual capacities of greater than 10 litres which are used for the storage and treatment of wastes shall be constructed and maintained so that they do not leak any liquids contained in them.

**Table 2.1 Site containment and drainage standards**

Type of Site Containment and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
f Inspection and maintenance of engineered containment	All areas of hardstanding, impermeable pavement, sealed drainage systems, covered buildings, roofed areas, fixed bays and other containers, and storage areas for skips, drums and other mobile tanks and containers: <ul style="list-style-type: none"><li>i) shall be inspected no less frequently than monthly, to ensure the continuing integrity and fitness for purpose of their construction, and the inspection and any necessary maintenance shall be recorded in the site diary; and</li><li>ii) in the event of any damage occurring which breaches the integrity of the engineered containment so that it no longer meets the specified standards, the Licence Holder shall cease importing waste into or treating waste in the affected area, shall notify the Agency immediately, and shall not recommence importing waste into or treating waste in the affected area until it has been repaired to a standard at least as good as the original specification.</li></ul>

*Construction quality assurance of new site containment and drainage systems*

2.1.3

No wastes shall be deposited, stored, treated or otherwise handled in any area for which an engineered site containment and drainage system is to be newly constructed to meet the requirements of this condition unless:

- a** details of the identities, relevant experience and relevant qualifications of the personnel who will be providing Quality Assurance of the engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- b** the engineered site containment and drainage system has been constructed in accordance with the other requirements of condition 2.1;
- c** the Validation Report on the construction of the engineered site containment and drainage system has been submitted in writing to the Agency and has been acknowledged in writing by the Agency and the Agency has confirmed in writing that it has no objection to the placement of wastes on that containment area.

*Construction quality assurance of existing site containment and drainage systems*

2.1.4

No wastes shall be deposited, stored, treated or otherwise handled in any area for which a previously constructed and existing engineered site containment and drainage system is being used to meet the requirements of this condition unless:

- 
- a** details of the construction and maintenance of the engineered site containment and drainage system have been submitted in writing to the Agency and acknowledged in writing by the Agency;
  - b** the existing engineered site containment and drainage system shall be demonstrated to be fit for purpose in that:
    - i** areas of impermeable pavement are laid to take weight of relevant vehicles, plant and equipment without cracking or breaking; and
    - ii** areas of impermeable pavement are free from cracks which could reduce impermeability; and
    - iii** areas of impermeable pavement are resistant to mechanical, physical and chemical stresses to which they may be subjected; and
    - iv** areas of impermeable pavement fall towards the drainage system to prevent ponding; and
    - v** no liquid will run off areas of impermeable pavement other than via the drainage system; and
    - vi** the drainage system is sealed so that it does not leak and is capable of collecting and containing liquids draining from the impermeable pavement ; and
    - vii** liquid from the drainage system is disposed of to an approved discharge.
  - c** the existing engineered site containment and drainage system shall be maintained in accordance with the requirements of Table 2.1.

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## 3 Site infrastructure

### 3.1 **Provision of site identification board**

3.1.1 No wastes shall be received at the site until an identification board has been provided at or near the site entrance.

3.1.2 The identification board shall be inspected at least once per week. In the event of damage or defect, the board shall be repaired or replaced within 3 working days.

3.1.3 The board shall be easily readable from outside the site entrance in daylight hours, and shall display the following information:

- a** Site name and address;
- b** Licence Holder name;
- c** Operator name;
- d** Licence number;
- e** Emergency contact name and telephone number;
- f** Statement that the site is licensed by the Environment Agency;
- g** Agency national numbers, for General Enquiries 0645 933 3111 and Emergencies 0800 807060, or as subsequently notified in writing by the Agency;
- h** Days and hours site is open to receive waste, which information shall be in accordance with the relevant planning permission.

### 3.2 **Site security**

3.2.1 Site security systems shall be provided at all times during the subsistence of this licence, the objective of which shall be to prevent access by humans, and livestock, which is not authorised either by the Licence Holder or under legal powers of entry. These shall be installed, operated and maintained, and shall be fully documented and recorded, in accordance with the requirements specified in Table 3.2:

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**Table 3.2 Site security system standards**

Site security system	Specified standards
Timetable of provision	Site security shall be provided prior to commencement of the specified operations.
Design standards	This shall consist of a chain-link security fence at least 1.8 metres high around the perimeter of the site, which shall meet the standards specified in British Standard BS1722 or an agreed alternative, and shall have a lockable gate to at least the same height and standard at the site access.
Operational standards	The site shall be kept closed and secure at all times when unattended.
Maintenance standards	The site security shall be fully inspected [at the commencement of each working day], and recorded in the site diary. Any defects or damage shall be made secure by the end of the working day, and shall be repaired within 7 working days of the damage being detected. All repairs shall be recorded in the site diary.]

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## 4 Site operations

### 4.1 Control of mud and debris

#### *Prevention of mud and debris on road*

4.1.1 Whenever the site is receiving or despatching wastes, measures shall be provided, operated and maintained in accordance with section WP4.1 of the working plan, with the objective of preventing the deposit or tracking of mud or debris arising from the site onto public areas outside the site, which shall include public highways and areas of public access.

4.1.2 All vehicles leaving areas of the site which are operational or upon which engineering works are being carried out shall, before leaving the site, be cleaned as necessary and shall be checked to ensure that they are clear of loose waste and that their loads are secure.

#### *Remediation of mud and debris on road*

4.1.3 In the event that mud or debris arising from the site is deposited onto public areas outside the site, the following remedial measures shall be implemented immediately:

the affected public areas outside the site shall be swept and washed down to completely remove all traces of the deposit.

### 4.2 Potentially polluting leaks and spillages of waste

#### *Potentially polluting leaks and spillages from vehicles, plant and equipment*

4.2.1 All vehicles used on the site by the operator, and all plant and all equipment used on the site in connection with specified waste management operations, shall be operated and maintained with the objective of preventing potentially polluting leaks and spillages of wastes.

#### *Potentially polluting leaks and spillages from skips or other mobile containers*

4.2.2 Each skip or other mobile container used to hold wastes which consist of or contain potentially polluting liquids, shall be, while on the site:

- a** loaded and unloaded
- b** filled and emptied;
- c** clearly and unambiguously labelled regarding its contents, unless the contents are clearly identifiable by visual inspection;
- d** inspected and maintained according to documented and recorded maintenance schedules and procedures;

- e repaired immediately in the event of damage or deterioration that is, or is likely to cause a leak.

in accordance with the standards specified in Table 4.2 below.

*Control and remediation of leaks and spillages*

- 4.2.3 In the event of any potentially polluting leak or spillage occurring on site, documented control and remediation procedures shall be implemented immediately and recorded, and shall meet the standards specified in Table 4.2 below.

**Table 4.2 Standards for prevention and control of leaks and spillages**

Action	Specified standards
a) Loading and unloading skips, and other mobile containers	<ul style="list-style-type: none"> <li>i) Loading and unloading of containers shall be supervised at all times by a member of staff.</li> <li>ii) Lids/ caps/ bungs or other closures shall be in place during loading/ unloading.</li> <li>iii) Loading/ unloading shall be carried out in an area provided with the standard of containment specified under condition 2.1.</li> </ul>
b) Inspection, maintenance and repair of mobile containers	<ul style="list-style-type: none"> <li>i) Containers shall be inspected daily for leaks.</li> <li>ii) Containers found to be leaking either shall be immediately transferred to a larger over-container or shall have their contents immediately transferred to an alternative container.</li> </ul>
c) Control and remediation of leaks and spillages	<ul style="list-style-type: none"> <li>i) Minor spillages shall be cleaned up immediately, using sand or proprietary absorbent to clean up liquids.</li> <li>ii) Major spillages, which are causing or are likely to cause polluting emissions to the environment: <ul style="list-style-type: none"> <li>• immediate action shall taken to contain the spillage and prevent liquid from entering surface water drains, water courses and unsurfaced ground;</li> <li>• the spillage shall be cleared immediately and placed in alternative sealed containers;</li> <li>• the Agency shall be informed immediately.</li> </ul> </li> </ul>

4.3 **Fires on the site**

*Prohibition of unauthorised fires on site*

- 4.3.1 No wastes shall be burned on the site.

*Actions to be taken in the event of a fire*

- 4.3.2 In the event of a fire on the site, notwithstanding the implementation of actions to suppress and extinguish the fire, the following actions shall be implemented immediately and recorded in the site diary:

- a the Agency shall be informed immediately of the fire; and

- b** so far as practicable, contaminated site drainage shall be prevented from entering any surface water drain or watercourse or unsurfaced ground.

#### 4.4 **Waste acceptance and control procedures**

##### *Waste acceptance procedures*

- 4.4.1 All wastes shall be received, inspected, accepted or rejected, and recorded in accordance with section WP4.4 of the working plan and with the standards specified in Table 4.4 below.

##### *Waste control procedures*

- 4.4.2 All wastes accepted at the site shall be handled, kept and recorded in accordance with section WP4.4 of the working plan and with the standards specified in Table 4.4 below.

##### *Waste despatch procedures*

- 4.4.3 All outgoing wastes shall be inspected, despatched and recorded in accordance with section WP4.4 of the working plan and with the standards specified in Table 4.4 below.

**Table 4.4 Standards for waste acceptance and control procedures**

Stage of Waste Handling	Specified standards
a) Waste inspection	<p>All wastes received at the site:</p> <p>i) shall be inspected on receipt to confirm their description and composition against the relevant waste transfer note and other accompanying documentation.</p> <p>shall be kept separate from and shall not be covered by or mixed with other wastes until they have been confirmed and recorded for acceptance at the site.</p>
b) Quarantine storage and rejection of wastes	<p>i) Any items of non-permitted waste which are detected after acceptance at the site of the wastes in which they were included, shall be placed immediately in a designated quarantine storage area, bay or container, and, where these are or appear to be special wastes, the Agency shall be informed immediately;</p> <p>ii) In the quarantine area, wastes shall be kept segregated from other wastes which are or are likely to be incompatible;</p> <p>iii) Quarantined wastes shall be removed from site within 7 days;</p> <p>iv) The maximum capacity of the quarantine storage facility shall be 5 m<sup>3</sup>.</p> <p>v) A record shall be kept in the site diary of all rejected wastes.</p>
c) Identification of wastes	<p>Areas and bays shall be clearly defined and labelled to identify the wastes stored within them.</p>

d)	Inspection of wastes for despatch	All wastes despatched from the site shall be inspected prior to despatch to confirm their description and composition.
e)	Incompatible wastes	Incompatible wastes which are likely, in combination with each other or with other material at the facility, to give rise to pollution of the environment or harm to human health outside the site, shall be clearly identified and kept physically separate in designated areas..

## 4.5 Waste quantity measurement systems

### *Means of measurement*

4.5.1 All wastes accepted at and despatched from the site shall be measured in accordance with section WP4.5 of the working plan and with the following requirements:

- a) The weight of all wastes accepted at and despatched from the site shall be determined by means of either:
  - i) a public weighbridge designated in the working plan, or a weighbridge or scales located within the site and designated in the working plan site layout plan; and
  - ii) the weighbridge or scales used shall record quantities of wastes in tonnes to an accuracy of 0.01 tonnes; or
- b) the conversion of volume to weight in tonnes, using volume/weight conversion factors which have been previously agreed in writing with the Environment Agency.

## 4.6 Handling and storage of wastes with specified hazardous properties or forms

4.6.1 Notwithstanding the specification of permitted waste types under condition 1.2, or storage limitations in condition 1.1, wastes displaying any of the hazardous properties or forms specified in Table 4.6 shall not be accepted at the site unless handled in accordance with section 4.6 of the working plan so as to meet the limitations specified in Table 4.6.

**Table 4.6: Limitations on handling and storage of wastes with specified hazardous characteristics**

a)	All wastes which do not consist solely or mainly of dusts, powders or loose fibres, but which when handled are likely to generate significant quantities of dusts or particulates.	These wastes shall not be permitted on site unless <ul style="list-style-type: none"> <li>i) they are handled and stored within a building, provided with a permanent water supply and dust suppression equipment, and with an impermeable pavement and a sealed drainage system; and</li> <li>ii) the dust suppression equipment shall be used at all times to suppress concentrations of dust, fibres or particulates as are likely to cause pollution of the environment, harm to human health or serious detriment to the amenity of the</li> </ul>
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**Table 4.6: Limitations on handling and storage of wastes with specified hazardous characteristics**

	locality.	<ul style="list-style-type: none"> <li>• These wastes shall be subject to monitoring in accordance with condition 6.1.</li> </ul>
b)	Odorous wastes, including wastes which are likely to be odour producing during storage	<p>These wastes only permitted if they are handled and stored within a building providing containment of aerial emissions, provided with an aerial emissions/odour suppression system and with an impermeable pavement and a sealed drainage system</p> <ul style="list-style-type: none"> <li>• These wastes shall be subject to monitoring in accordance with condition 6.2 and shall in any case not be stored for longer than 24 hours.</li> </ul>
c)	Wastes which are likely to attract pests	These wastes shall be subject to monitoring in accordance with condition 6.3, and shall in any case not be stored for longer than 24 hours.
d)	Wastes which are likely to attract scavengers	These wastes shall be subject to monitoring in accordance with condition 6.4 and in any case shall not be stored for longer than 24 hours.
e)	Wastes which include light wastes or other wastes liable to give rise to litter	These wastes only permitted if they are stored in covered buildings providing containment of aerial emissions of litter.

4.7

**Removal of residual wastes from site**

4.7.1

In the event that the specified waste management operations on the site cease and the Agency has reasonable grounds to believe that they will not be resumed within 2 months, then, notwithstanding the operational limits on storage times of wastes specified in the other conditions of this licence, the licence holder shall ensure that all wastes remaining on the site shall be removed by the date specified by the Agency in writing. This shall include, where required by the Agency, cleaning of plant, equipment and engineered containment used in the specified waste management operations, and emptying of any sealed sumps or interceptors.

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## Pollution control, monitoring and reporting

**Note: No conditions necessary under this section.**

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## 6 Amenity management and reporting

### 6.1 **Monitoring and control of aerial emissions of dusts, fibres and particulates**

6.1.1 Measures shall be implemented and maintained throughout the operational life of the site, to control and minimise the emission of dusts, fibres and particulates from the site. Such measures shall prevent releases in such quantities or concentrations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

6.1.2 Visual monitoring of dust shall be carried out and remedial actions taken in accordance with the standards in Table 6.1 below:

**Table 6.1 Standards for monitoring and control of aerial emissions of dusts, fibres and particulates**

a) Monitoring of aerial emissions	i) Visual monitoring of aerial emissions shall be carried out by site staff supervising waste handling operations. <ul style="list-style-type: none"><li>• by the site manager or supervisor, at least twice per day, at the site boundary situated downwind of the waste operations, and shall be recorded in the site diary; and</li><li>• by site staff supervising individual waste handling operations, during the carrying out of those operations.</li></ul>
b) Aerial emissions action plan	i) On detection or complaint of visible aerial emissions that are or are likely to be transported beyond the site boundary, immediate action shall be taken to stop the waste handling operations giving rise to the emission and to suppress the aerial emission from the waste. ii) The incident and the remedial action shall be recorded in the site diary.

6.1.3 All emissions to air from the specified waste management operations on the site shall be free from visible concentrations of dusts, fibres or particulates as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

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6.2 **Monitoring and control of odorous emissions**

6.2.1 Throughout the operational life of the site, measures to monitor, control and minimise the emission of odours from the site, shall be carried out in accordance with section WP 6.2 of the working plan to meet the standards specified in Table 6.2. Such measures shall prevent releases in such quantities or concentrations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

**Table 6.2 Standards for monitoring and control of emissions of odours**

a) Monitoring of odorous emissions	i) Olfactory monitoring of aerial emissions from the site shall be carried out: <ul style="list-style-type: none"><li>• by the site manager or supervisor, at least twice per day, at the site boundary situated downwind of the waste operations, and shall be recorded in the site diary; and</li><li>• by site staff supervising individual waste handling operations, during the carrying out of those operations.</li></ul>
b) Odorous emissions action plan	i) On detection or notification of any odours that are or are likely to be transported beyond the site boundary, at such levels that they are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality, immediate action shall be taken to stop the waste handling operations, the source of the odour shall be identified and removed from the site immediately. ii) The incident and the remedial action shall be recorded in the site diary.

6.2.2 All emissions to air from the specified waste management operations on the site shall be free from odours at levels as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

6.3 **Monitoring and control of pest infestations**

6.3.1 Throughout the operational life of the site, measures to control and minimise pests on the site shall be carried out, in accordance with the standards specified in Table 6.3. Such measures shall prevent pest infestations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

**Table 6.3 Standards for monitoring and control of pest infestations**

Specified standards	
a) Monitoring of pest infestations	i) An inspection of stored wastes for pest infestations shall be carried out at least at weekly intervals by the site supervisor, and shall be recorded in the site diary.

b) Pest infestations action plan	i) On detection or notification of pest infestations, immediate action shall be taken to secure the attendance of a professional pest control contractor, to eliminate the pest infestation.
	ii) The incident and the remedial action shall be recorded in the site diary.

## 6.4 Control of scavenging birds and other scavengers

6.4.1 Throughout the operational life of the site, measures to control and minimise scavenging birds and other scavengers on the site shall be carried out in accordance with the standards specified in Table 6.4. Such measures shall prevent the presence of scavenging animals or flocks of scavenging birds on the site, that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

**Table 6.4 Standards for monitoring and control of scavenging birds and other scavengers**

a) Monitoring of scavengers	i) Stored wastes which are likely to attract scavengers shall be routinely monitored for the presence of scavenging animals or flocks of scavenging birds, throughout the working day by the site supervisor.
b) Scavengers action plan	i) On detection or notification of scavenging animals or flocks of scavenging birds, immediate action shall be taken to : <ul style="list-style-type: none"> <li>• Remove or deter them from the site</li> <li>• Isolate and secure the wastes attracting the scavengers against further scavenging.</li> </ul>
	ii) The incident and the remedial action shall be recorded in the site diary.

## 6.5 Control of litter

6.5.1 Measures shall be implemented and maintained throughout the operational life of the site, in accordance with section WP6.3 of the working plan, to prevent the escape of litter from the confines of the site.

6.5.2 In the event that litter does escape from the site, it shall be retrieved as soon as practicable and no later than 1 hour after the end of the working day.

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## 7 Site records

### 7.1 Security and availability of records

#### *Security of records*

- 7.1.1 All records which are required to be made under the conditions of this licence and the working plan shall be maintained and kept secure from loss, damage or deterioration, and shall be kept at the location(s) specified in section WP7.1 of the working plan and in accordance with the requirements specified in Table 7.1 below.

#### *Availability of records*

- 7.1.2 All records which are required to be made under the other conditions of this licence and the working plan shall be made available for inspection at the place where they are kept immediately when required by an authorised officer of the Agency.

**Table 7.1 Standards for keeping of site records**

Site records	Specified standards
Wastes accepted at the site; Wastes rejected and/or despatched from the site; Site diaries.	1. All records shall be stored either: a) on paper in a secure fire-proof cabinet or cupboard; or b) on computer disc with a back up copy.  2. Records shall be kept for a minimum of two years.

### 7.2 Records of waste movements

#### *Recording of wastes accepted and removed*

- 7.2.1 A record shall be kept of each load of waste accepted and each load of waste removed from site. This record shall include the following details:
- a** Loads in :- Nature (solid, sludge or liquid), waste type as specified under condition 1.2 and section 1.2 of the working plan, quantity (tonnes), date received, date accepted.
  - b** Loads out :- Nature (solid, liquid or sludge), waste type as specified under condition 1.2 and section 1.2 of the working plan, quantity of waste removed (tonnes), date removed.

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*Summary records of wastes accepted and removed*

7.2.2 A summary record of the waste types accepted and removed from the site shall be made for each quarter and shall be submitted to the Agency within 1 month following the end of the quarter. The summary record shall be in a format agreed in writing with the Environment Agency.

7.3 **Site diary**

7.3.1 A site diary shall be kept secure and shall be available for inspection at the site when required by an authorised officer of the Agency. This shall include a record of the following events, in accordance with the other conditions of this licence:

- a construction work
- b maintenance
- c breakdowns
- d emergencies
- e problems with waste received and action taken
- f site inspections and consequent actions carried out by the operator
- g technically competent management attendance on site: the date and the time onto site and the time left site
- h despatch of records to the Agency
- i severe weather conditions
- j complaints about site operations and actions taken
- k environmental problems and remedial actions
- l The attendance of the technically competent manager shall be recorded in the site diary by noting arrival and departure times.

7.3.2 Each record shall be completed within 24 hours of the relevant event.

7.4 **Periodic reporting of environmental performance**

7.4.1 The Licence Holder shall provide the Agency on an annual basis on the anniversary of licence issue, or such other time as is agreed in writing with the Agency, a report on the environmental performance of the site, which shall include the following information:

- a an analysis and review of all complaints received during the year, and of actions taken;
- b an analysis and review of all events causing the implementation of actions to control and minimise emissions or releases from the site, in accordance with these conditions;
- c a review of the risk assessment and risk management systems for the site, taking account of the findings under (a) and (b).

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## Interpretation

In these conditions and their interpretation, unless the context otherwise requires, the following terms have the specified meanings:

*“accepted”*

for waste being delivered to the site, shall mean accepted as waste input to the site for storage and/or processing and/or disposal under the specified waste management operations;

*“authorised officer of the Agency”*

means any person(s) authorised in writing by the Agency pursuant to section 108(1) of the 1995 Act to exercise any of the powers specified in subsection (4) of that section;

*“clinical waste”*

has the meaning as defined in regulation 1(2) of the Controlled Waste Regulations 1992 or any statutory provisions amending or replacing them;

*“consequences”*

for **risk assessments** carried out within these conditions, means the adverse effects of harm as a result of realising a **hazard** which cause the quality of human health (other than health and safety of site staff or visitors to the site covered under the Health and Safety at Work Act 1974) or the environment to be impaired in the short or longer term;

*“engineer”*

for engineering works specified in these conditions, means a person who works in the relevant branch of engineering, as a qualified professional;

*“engineered”*

for works specified in these conditions, means carried out and completed using the relevant engineering process specified in these conditions;

*“engineered landfill containment system”*

means all elements (other than leachate and landfill gas management systems, and intermediate and final caps), relating to engineered liners for final disposal to land, and incorporating liners for individual cells and the site as a whole, and including methods of liner protection and leakage detection;

*“engineered site containment and drainage system”*

means all elements relating to engineered containment of activities on the site, other than final disposal to land, and incorporating site surfacing, bunding and drainage systems, buildings and fixed tanks;

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*“engineering”*

for engineering works specified in these conditions, means the relevant process of design, construction or installation, quality assurance or validation or commissioning specified in these conditions;

*“engineering survey”*

means a survey carried out in accordance with recognised or approved standards by a suitably qualified competent person;

*“environmental targets or receptors”*

for **risk assessments** carried out within these conditions, shall mean identified human and environmental populations or components, as specified in these conditions or otherwise agreed by the Agency within these conditions;

*“groundwater”*

means any water contained in underground strata;

*“hazard”*

means a property or situation that in particular circumstances could lead to harm;

*“immediately”*

for carrying out of actions under the conditions, shall mean without delay and within a reasonable time, taking into account any more immediate direct action necessary to prevent or minimise risk to human health and the environment. For carrying out notifications to the Agency, shall also mean by the fastest effective means available (for example, telephone) and confirmed in writing within 1 working day (or such other time as may be agreed by the Agency within the conditions);

*“inert waste “*

means waste which when disposed of in or on land does not undergo any significant physical, chemical or biological transformation;

*“landfill gas management system”*

means all elements relating to landfill gas extraction from individual landfill cells and the landfill mass as a whole, and incorporating methods of landfill gas drainage, containment and the subsequent disposal system, whether it be a methane oxidation system, landfill gas flare, landfill gas engine(s) or otherwise, either on or off the site;

*“leachate management system”*

means all elements relating to leachate extraction from individual landfill cells and the landfill mass as a whole, and incorporating methods of leachate drainage, containment and the subsequent treatment and/or disposal system, either on or off the site;

*“maintenance”*

for engineering maintenance specified in these conditions, means the process of inspection, testing, repair of the relevant engineering works specified in these conditions;

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*“preparatory works”*

means engineering works required prior to the carrying out of the activities authorised by this licence;

*“probability”*

means the quantified expression of chance, denoted either as:

- the ratio or percentage of the occurrence of a particular event as one among a number of possible events;
- or as the frequency of occurrence of a particular event in a given period of time;

*“received”*

for waste being delivered to the site, shall mean delivered to the site and undergoing the waste acceptance procedures specified in the working plan, including storage of those wastes during those procedures prior to acceptance of the waste;

*“release pathways”*

for **risk assessments** carried out within these conditions, shall mean the routes by which defined **hazards** may potentially realise their **consequences**, defined in terms of releases or emissions from the site that go beyond the site containment or boundary via one or more of the following routes, either directly or indirectly: **Land; Groundwater; Surface water; Atmosphere;**

*“relevant offences”*

are offences within the meaning of regulation 3 of the Waste Management Licensing Regulations 1994 or any statutory provisions or regulations amending or replacing them;

*“risk”*

means a combination of the **probability** and **consequences** of occurrence of a defined **hazard**;

*“risk assessment”*

means the systematic identification, analysis, estimation and evaluation within a defined **scope** of the defined **risks** of a particular activity, operation, process or design, carried out and reported by suitably qualified or competent persons, using recognised quantified or semi-quantified methods and techniques.

Unless otherwise agreed by the Agency within these conditions, a risk assessment shall include and record the following:

- definition of the **hazards** associated with an activity, operation, process or design;
- assessment of the **probability** of those **hazards** occurring;
- determination of the potential **consequences** of those hazards for defined **environmental targets or receptors**, taking into account defined **release pathways** and defined protective measures;
- evaluation of the potential **magnitude** of those consequences and the **probability** of their occurrence;

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*"scope of risk assessment"*

means the boundaries of the **risk assessment** and the **risks** to be assessed within those boundaries, as defined in the conditions or otherwise agreed by the Agency within the conditions;

*"special waste"*

has the meaning as defined by regulation 2 of the Special Waste Regulations 1996 or any statutory provisions or regulations amending or replacing them;

*"specified waste management operations"*

means the waste management operations authorised by condition 1.1 of this licence;

*"surface water management system"*

means all elements relating to collection of rain water or surface water from individual landfill phases and the landfill site as a whole, and incorporating methods of water collection, containment and the subsequent treatment and/or disposal system, either on or off the site;

*"surface water"*

means any lake, pond, river or watercourse whether natural or artificial;

*"the 1994 Regulations"*

means the Waste Management Licensing Regulations 1994 and any statutory provisions or regulations amending or replacing them.

*"the Agency"*

means the Environment Agency;

*"the Licence Holder"*

means the Licence Holder specified in this licence or other person to whom the licence has been transferred in accordance with section 40 of the Environmental Protection Act 1990;

*"the operator"*

means a person who is in occupation of the site and has responsibility for carrying out day to day activities at the site;

*"the site"*

means the land, structures, plant and equipment to which this licence relates;

*"time periods, e.g. annually, quarterly, monthly, per year, etc. "*

Where periods are referred to in conditions, they shall be calculated in the following way:

- annually or per year: 1 April to 31 March;
- quarterly: 1 April to 30 June, 1 July to 30 September, 1 October to 31 December, 1 January to 31 March;
- monthly: calendar month;
- weekly: Monday to Sunday.

Where the issue of the licence does not coincide with the start of any of these periods, then any relevant limits for the first period shall apply pro rata;

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*“waste”*

means controlled waste as defined in section 75(4) of the 1990 Act and the Controlled Waste Regulations 1992 or any statutory provisions or regulations amending or replacing them;

*“working plan”*

means the working plan identified in writing by the Agency at the time of issue of this licence and any subsequent amendments to it made in accordance with the conditions of this licence.

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## EXPLANATORY NOTES - RIGHTS OF APPEAL

Section 43(1) of the Environmental Protection Act 1990 provides that —

Where, except in pursuance of a direction given by the Secretary of State,

(a) an application for a licence or a modification of the conditions of a licence is rejected

(b) a licence is granted subject to conditions,

the applicant may appeal from the decision to the Secretary of State.

Therefore if you feel aggrieved by the decision or any of the conditions to the licence as granted you may obtain the appropriate form on which to give written notice of an appeal from:-

Environmental Appeals Administration  
Planning Inspectorate,  
Room 4/19,  
Eagle Wing  
Temple Quay House  
2 The Square  
Temple Quay  
Bristol  
BS1 6PN

Tel: 0117 372 8235/8812

Fax: 0117 372 6093

This notice of appeal should be accompanied by the following information: a copy of the licence; a copy of any correspondence relevant to the appeal; a copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development; and a statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations. You are also required to serve a copy of your notice of appeal, together with copies of any of the above documents that have accompanied your notice of appeal, on the Environment Agency, Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts. AL10 9EX. You should appeal within 6 months of the date that this notice takes effect but the Secretary of State may allow notice of appeal to be given after the expiry of this time period.



ENVIRONMENT  
AGENCY

ENVIRONMENTAL PROTECTION ACT 1990

## WASTE MANAGEMENT LICENCE

LICENCE REF No: WML 80526

FACILITY TYPE: TRANSFER

The Environment Agency, in pursuance of Part II of the Environmental Protection Act 1990, hereby grant a waste management licence authorising the **keeping and treating** of controlled waste on the land specified in schedule 1 to this licence to **WATFORD WASTE 2000 Limited** (Company registration number 3776527) of **ALTON HOUSE, 66 – 68 HIGH STREET, NORTHWOOD, HA6 1BL**. Those persons being in occupation of the said land, the said licence being subject to the conditions specified in schedule 2 to this licence.

TRANSFERRED

In this licence the words and expressions contained in schedule 2 shall have the meaning assigned to them therein.

### SCHEDULE 1 - SPECIFIED LAND

The licence relates to the land at **UNIT 1 COLNE WAY, WATFORD, WD2 4BZ** (hereinafter called the "site") shown edged red on drawing reference number 4.1, dated 18 06 2001 and attached to this licence.

Signed:

*K. GREENE*

K A Greene

Team Leader – Waste Licensing

Date:

*18 JUNE 2001*

For Environment Agency official use only

LICENCE TRANSFERRED TO :

**Watford Property Management Ltd**

Registered No. 4121229

Alton House, 66 - 68 High street,

Northwood, Middlesex, HA6 1BL

With effect from *16 January 2002*

Signed *K. GREENE*

K. A. Greene

Team Leader - Waste Licensing

YOUR ATTENTION IS DRAWN TO THE RIGHTS OF APPEAL DETAILED IN THE NOTES AT THE END OF THIS LICENCE



## Schedule 2

### 1 General considerations

#### 1.1 **Specified waste management operations**

1.1.1 No waste management operations shall be authorised by this licence unless specified in and undertaken in accordance with the limitations in the following table:

**Table 1.1 Specified waste management operations**

Specified Waste Management Operation	Permitted Waste Types which may be subject to the Specified Operation	Limits on Specified Waste Management Operations
Storage (D15 and R13) pending, disposal or recovery	Inert waste	Maximum period of storage shall be 1 calendar month The maximum storage capacity of inert waste shall be limited to 2700 tonnes
	General non-putrescible household, commercial and industrial wastes	Maximum period of storage shall be 72 hours The maximum storage capacity of scrap metal and general non-putrescible household, commercial and industrial waste shall be limited to 300 tonnes.
	Metals and Metal compounds	The maximum duration of storage shall be 1 calendar month. Scrap metal shall be stored within containers, the containers shall be emptied when full.
		A maximum of 3000 tonnes of permitted wastes may be stored in the building at any one time. Waste shall only be stored within the confines of the building. Waste shall only be stored on impermeable pavement with a sealed drainage system as defined in Condition 2.12.
Physical treatment of waste including: Screening and shredding	Inert waste  General non-putrescible household, commercial and industrial wastes.	Waste shall only be treated within the confines of the building. Waste shall only be treated on impermeable pavement with a sealed drainage system as defined in Condition 2.12.
<b>Crushing of aggregate/waste is not permitted.</b>		

*Specified Waste Management Operations and Exempt Waste Management Operations*

- 1.1.2 Where wastes are being brought onto the site for waste management operations which are exempt from licensing under the 1994 Regulations, then the wastes which are subject to the specified waste management operations shall be kept clearly segregated and identified from those wastes which are being kept on the site for the exempt waste management operations.

## 1.2 Permitted wastes

### *Permitted categories and types of wastes*

- 1.2.1 No wastes other than those which are both categorised below in Table 1.2 and specified in detail in section WP1.2 of the working plan shall be accepted at the site.

### *Permitted quantities of wastes*

- 1.2.2 The quantities of wastes accepted and stored on site shall not exceed those listed in Table 1.2A and specified in detail in section WP1.2 of the working plan.
- 1.2.3 Whilst complying with the maximum quantities and storage specifications for each type of waste, the total quantity of waste accepted at the site per year shall not exceed 75,000 tonnes.

**Table 1.2.A Permitted quantities of waste**

Permitted Waste Categories	Maximum Permitted Quantities (tonnes/year)
Inert wastes Category A	Maximum of 3,500 tonnes/year Maximum of 200 tonnes/day
General non-putrescible household, commercial and industrial wastes Category B(i)	Maximum of 56,195 tonnes/year Combined maximum input of general non-putrescible household, commercial and industrial waste and metal wastes of 300 tonnes/day
Metal wastes Category B(ii)	Maximum of 300 tonnes/year
Other wastes: Hazardous household wastes and flammable gases in pressurised containers from domestic usage only and only arising as part of a load As specified in appendix 1 of the working plan.	Maximum of 5 tonnes/year. Storage of hazardous household waste shall not be permitted unless the storage area is indicated on the site layout plan within the working plan, storage of this waste type shall be restricted to this specified area at all times. The maximum storage duration shall be 3 months No chemically incompatible wastes shall be stored within the same waste bay or other storage area.

### *Exclusion of wastes with specified hazardous characteristics*

- 1.2.4 Notwithstanding the specification of permitted waste types under condition 1.2.1, the following wastes shall not be accepted at the site
- a** Liquids and sludges
  - b** General putrescible household, commercial and industrial wastes, (such as food wastes or materials that include any food or vegetable matter, garden wastes, or animal processing wastes)
  - c** Difficult wastes

- d** Clinical wastes
- e** Special wastes
- f** Wastes which are mixed or contaminated with the excluded wastes.

1.3 **Amendments to working plan and supporting information**

*Changes to the working plan requiring prior consent by the Agency*

1.3.1 The Licence Holder shall give the Agency prior notice in writing of any proposed change to the sections of the working plan listed in Table 1.3, and to any appendices, drawings and figures which are referenced in those sections.

**Table 1.3 Conditions for which changes to the working plan require the prior consent of the Agency**

Condition	Subject	Working Plan Section
1.1	Specified waste management operations	WP 1.1
1.2	Permitted wastes	WP 1.2 and Appendix 1
2.1	Engineered site containment and drainage systems.	WP 2.1
4.1	Control of mud and debris	WP 4.1
4.4	Waste acceptance and control systems and procedures	WP 4.4
4.5	Waste quantity measurement systems	WP 4.5
4.6	Handling and Storage of wastes with specified hazardous properties or forms.	WP 4.6
6.1	Control, monitoring and reporting of aerial emissions of dusts, fibres, powders and particulates	WP 6.1
6.2	Control of odour emissions	WP 6.2
6.5	Control of litter	WP 6.3
7.1	Security and availability of records	WP 7.1
	Site layout plan	WP06R/ May 2001

1.3.2 The notice shall be accompanied by a copy of the proposed changes, and by a written assessment of the effect that implementing the proposed change would have on the risk posed by the site to human health and the environment.

- 1.3.3 The Licence Holder shall provide up to 6 additional copies of the proposed change and supporting risk assessment to the Agency, when required by the Agency in writing.
- 1.3.4 The proposed change shall not be implemented unless the Agency has given its written consent to it. Following consent, the Licence Holder shall give the Agency prior written notification of the implementation date of the change, and from that date the changed section shall be deemed to replace the previous version of that documentation.

*Changes to the working plan requiring prior notification to the Agency*

- 1.3.5 Except where it is specified under condition 1.3.1 above that the amendment of specified sections of the working plan requires the prior consent of the Agency, the Licence Holder shall give the Agency not less than 7 days prior written notice of any change to the working plan and to any appendices, drawings and figures which are referenced from those sections.
- 1.3.6 The notice shall be accompanied by a copy of the specified changes.
- 1.3.7 The Licence Holder shall provide up to 6 additional copies of the proposed change to the Agency, when required by the Agency in writing.
- 1.3.8 Such changes to the working plan shall be deemed to be incorporated in the working plan and implemented on the date specified to the Agency in the amendment notification.

1.4 **Staffing and understanding of requirements of licence conditions and working plan**

*Minimum staffing and supervision*

- 1.4.1 Whenever the site is open to receive or despatch waste, or is carrying out any of the specified waste management treatment or disposal operations, it shall be supervised by at least one member of staff who is suitably trained and fully conversant with the requirements of the licence and the working plan regarding:
- a** waste acceptance and control procedures;
  - b** operational controls and environmental monitoring;
  - c** maintenance;
  - d** record-keeping;
  - e** emergency action plans;
  - f** notifications to the Agency.

*Availability of licence and working plan*

- 1.4.2 A copy of this licence and the working plan shall be kept available on site for reference when required by all site staff carrying out work under the requirements of the licence.

*Understanding of licence and working plan*

- 1.4.3 All site staff shall be, or shall work under the direct supervision of a member of staff who is, fully conversant with those aspects of the licence conditions and working plan which are relevant to their specific duties.

1.5 **Changes in technically competent persons**

- 1.5.1 Any changes in the technically competent management of the site and the name of any incoming person, and, where the technically competent management of the site is subject to the WAMITAB scheme of technical competence, evidence that such person has the required technical competence, shall be submitted to the Agency in writing within 5 working days of the change in management. Technically competent management and technical competence shall be as defined under section 74 of the Environmental Protection Act 1990 and Regulations 4 and 5 of the 1994 Regulations, or any subsequent amendments to the Act or Regulations.

1.6 **Relevant convictions**

*Notification of relevant convictions*

- 1.6.1 In the event of the Licence Holder and/or any relevant person being convicted of any relevant offence and which is in addition to any already notified to the Agency, then full details shall be provided to the Agency within 14 days following sentencing, whether or not the conviction or sentence is subsequently appealed. Such details shall include, in respect of each relevant person (as defined in section 74(7) of the Environmental Protection Act 1990 or any subsequent amendments to that section), the nature of the offence, the place and date of conviction, and any fine or other penalty imposed.

*Notifications of appeals against convictions*

- 1.6.2 In the event that the Licence Holder and/or any relevant person lodges an appeal against any such conviction or sentence, the Licence Holder shall notify the Agency of this within 14 days of the lodging. The Licence Holder shall notify the Agency of the results of that appeal, within 14 days of the appeal being decided.

1.7 **Maintenance of financial provision**

- 1.7.1 The financial provision for meeting the obligations under this Licence set out in the Agreement made between the Licence Holder and the Agency dated 18 June 2001 shall be maintained by the Licence Holder throughout the subsistence of this Licence and the Licence Holder shall produce evidence of such provision whenever required by the Agency.

1.8 **Notification of change of operator's or holder's details**

1.8.1 The following information shall be notified in writing within 5 working days to the Agency:

- a** where the Licence Holder is an individual or named individuals:
  - i** where the Licence Holder consists of more than one named individual, the death of any of those individuals;
  - ii** any change in the Licence Holder's name(s) or address(es);
  - iii** any steps taken with a view to the Licence Holder, or any one of them, going into bankruptcy, entering into a composition or arrangement with creditors, or, in the case them being in a partnership, dissolving the partnership;
  - iv** the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder);
- b** where the Licence Holder is a registered company:
  - i** any change in the Licence Holder's trading name, registered name or registered office address;
  - ii** any steps taken with a view to the Licence Holder going into administration, entering into a company voluntary arrangement or being wound up;
  - iii** the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder);
- c** where the Licence Holder is a corporate body other than a registered company:
  - i** any change in the Licence Holder's name or address;
  - ii** any steps taken with a view to the dissolution of the Licence Holder;
  - iii** the operator at the time of issue of the licence and of any change in the operator or in the operator's trading name, address, registered name or registered office address (if different from the Licence Holder)

1.9 **Notification of preparatory works**

1.9.1 No preparatory works shall be undertaken until at least 7 days prior notice in writing has been given to the Agency of the intention to do so. The notification shall include details of what work is being done and when.

1.10 **Notification of commencement, cessation and recommencement of waste handling operations**

*Specified waste management operations*

- 1.10.1 No specified waste management operation shall be carried out until at least 7 days prior notice in writing has been given to the Agency of the intention to commence carrying out the specified waste management operation.

*Cessation and recommencement of receiving wastes*

- 1.10.2 In the event that the site ceases receiving wastes for longer than 21 days then within 7 days following the elapse of that time, the Licence Holder shall inform the Agency in writing of the date of cessation and of the planned date of recommencement. In the event that Licence Holder intends that the site shall recommence receiving wastes sooner than the notified date then they shall give the Agency not less than 7 days prior notice in writing.

1.11 **Notifications and submissions to Agency**

- 1.11.1 Except where otherwise specified, all notifications and submissions to the Agency under the requirements of these licence conditions:
- a** shall be made in writing to the address specified by the Agency in writing at the time of issue of this licence, or as subsequently specified by written notification to the Licence Holder;
  - b** shall quote the licence reference number and the name of the Licence Holder.

## 2 Site engineering for pollution prevention and control

### 2.1 Engineered site containment and drainage systems

#### *Provision and maintenance of site containment and drainage systems*

2.1.1 No waste shall be deposited, stored, treated or otherwise handled in any area of the site, until the engineered site containment and drainage system for that area has been constructed and completed in accordance with condition 2.1.2 and Table 1.2A of condition 1.2, and with section WP 2.1 of the working plan.

2.1.2 The engineered site containment and drainage systems shall be designed, constructed, inspected, validated and maintained, and shall be fully documented and recorded, to be fit for purpose, and, where provided, to meet the standards specified in Table 2.1 below.

**Table 2.1 Site containment and drainage standards**

Type of Site Containment and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
a) Impermeable pavement, bunding and sills	Areas of impermeable pavement and bunding shall be constructed and maintained so as to prevent fluids running off the pavement and the transmission of fluids through the pavement or joints.
b) Sealed drainage systems	Drainage from areas of impermeable pavement shall be provided as follows: <ul style="list-style-type: none"> <li>a suitable interceptor, which shall have a minimum of six minutes retention time per chamber at its maximum flow rate, shall discharge to a foul sewer and shall be inspected no less frequently than daily and after rain, and shall be maintained so as to intercept all liquids which run off the pavement.</li> </ul> Uncontaminated drainage from clean yard areas shall be kept separate and discharged to surface water.
c) Covered buildings or roofed areas	All buildings shall be designed, constructed and maintained to prevent ingress of rain and surface water. Roof water shall be kept separate from contaminated water and other liquids and shall be discharged to either surface water or sewer or a soakaway constructed in uncontaminated ground.
d) Fixed bays and other fixed containers	All fixed bays and other fixed containers used for the storage and treatment of wastes must be constructed and maintained to a standard which is fit for purpose.
e) Storage areas for skips, drums and other mobile tanks and containers	All skips, drums and other mobile tanks and containers having individual capacities of greater than 10 litres which are used for the storage and treatment of wastes shall be constructed and maintained so that they do not leak any liquids contained in them.
f) a) Inspection and maintenance of	All areas of hardstanding, impermeable pavement, sealed drainage systems, covered buildings, roofed areas, fixed bays and other

**Table 2.1 Site containment and drainage standards**

Type of Site Containment and Drainage	Minimum Specified Standards of Design, Construction and Maintenance
engineered containment	containers, and storage areas for skips, drums and other mobile tanks and containers: i) shall be inspected no less frequently than monthly, to ensure the continuing integrity and fitness for purpose of their construction, and the inspection and any necessary maintenance shall be recorded in the site diary; and ii) in the event of any damage occurring which breaches the integrity of the engineered containment so that it no longer meets the specified standards, the Licence Holder shall cease importing waste into or treating waste in the affected area, shall notify the Agency immediately, and shall not recommence importing waste into or treating waste in the affected area until it has been repaired to a standard at least as good as the original specification.

*Construction quality assurance of new site containment and drainage systems*

2.1.3

No wastes shall be deposited, stored, treated or otherwise handled in any area for which an engineered site containment and drainage system is to be newly constructed to meet the requirements of this condition unless:

- a** details of the identities, relevant experience and relevant qualifications of the personnel who will be providing Quality Assurance of the engineered site containment and drainage systems have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- b** the engineered site containment and drainage system has been constructed in accordance with the other requirements of condition 2.1;
- c** the Validation Report on the construction of the engineered site containment and drainage system has been submitted in writing to the Agency and has been acknowledged in writing by the Agency and the Agency has confirmed in writing that it has no objection to the placement of wastes on that containment area.

*Construction quality assurance of existing site containment and drainage systems*

2.1.4

No wastes shall be deposited, stored, treated or otherwise handled in any area for which a previously constructed and existing engineered site containment and drainage system is being used to meet the requirements of this condition unless:

- a** details of the construction and maintenance of the engineered site containment and drainage system have been submitted in writing to the Agency and acknowledged in writing by the Agency;
- b** the existing engineered site containment and drainage system shall be demonstrated to be fit for purpose in that:

- i** areas of impermeable pavement are laid to take weight of relevant vehicles, plant and equipment without cracking or breaking; and
  - ii** areas of impermeable pavement are free from cracks which could reduce impermeability; and
  - iii** areas of impermeable pavement are resistant to mechanical, physical and chemical stresses to which they may be subjected; and
  - iv** areas of impermeable pavement fall towards the drainage system to prevent ponding; and
  - v** no liquid will run off areas of impermeable pavement other than via the drainage system; and
  - vi** the drainage system is sealed so that it does not leak and is capable of collecting and containing liquids draining from the impermeable pavement ; and
  - vii** liquid from the drainage system is disposed of to an approved discharge.
- c** the existing engineered site containment and drainage system shall be maintained in accordance with the requirements of Table 2.1.

## 3 Site infrastructure

### 3.1 **Provision of site identification board**

3.1.1 No wastes shall be received at the site until an identification board has been provided at or near the site entrance.

3.1.2 The identification board shall be inspected at least once per week. In the event of damage or defect, the board shall be repaired or replaced within 3 working days.

3.1.3 The board shall be easily readable from outside the site entrance in daylight hours, and shall display the following information:

- a** Site name and address;
- b** Licence Holder name;
- c** Operator name;
- d** Licence number;
- e** Emergency contact name and telephone number;
- f** Statement that the site is licensed by the Environment Agency;
- g** Agency national numbers, for General Enquiries 0645 933 3111 and Emergencies 0800 807060, or as subsequently notified in writing by the Agency;
- h** Days and hours site is open to receive waste, which information shall be in accordance with the relevant planning permission.

### 3.2 **Site security**

3.2.1 Site security systems shall be provided at all times during the subsistence of this licence, the objective of which shall be to prevent access by humans, and livestock, which is not authorised either by the Licence Holder or under legal powers of entry. These shall be installed, operated and maintained, and shall be fully documented and recorded, in accordance with the requirements specified in Table 3.2:

**Table 3.2 Site security system standards**

Site security system	Specified standards
Timetable of provision	Site security shall be provided prior to commencement of the specified operations.
Design standards	This shall consist of a chain-link security fence at least 1.8 metres high around the perimeter of the site, which shall meet the standards specified in British Standard BS1722 or an agreed alternative, and shall have a lockable gate to at least the same height and standard at the site access.
Operational standards	The site shall be kept closed and secure at all times when unattended.
Maintenance standards	The site security shall be fully inspected [at the commencement of each working day], and recorded in the site diary. Any defects or damage shall be made secure by the end of the working day, and shall be repaired within 7 working days of the damage being detected. All repairs shall be recorded in the site diary.]

## 4 Site operations

### 4.1 Control of mud and debris

#### *Prevention of mud and debris on road*

4.1.1 Whenever the site is receiving or despatching wastes, measures shall be provided, operated and maintained in accordance with section WP4.1 of the working plan, with the objective of preventing the deposit or tracking of mud or debris arising from the site onto public areas outside the site, which shall include public highways and areas of public access.

4.1.2 All vehicles leaving areas of the site which are operational or upon which engineering works are being carried out shall, before leaving the site, be cleaned as necessary and shall be checked to ensure that they are clear of loose waste and that their loads are secure.

#### *Remediation of mud and debris on road*

4.1.3 In the event that mud or debris arising from the site is deposited onto public areas outside the site, the following remedial measures shall be implemented immediately:

the affected public areas outside the site shall be swept and washed down to completely remove all traces of the deposit.

### 4.2 Potentially polluting leaks and spillages of waste

#### *Potentially polluting leaks and spillages from vehicles, plant and equipment*

4.2.1 All vehicles used on the site by the operator, and all plant and all equipment used on the site in connection with specified waste management operations, shall be operated and maintained with the objective of preventing potentially polluting leaks and spillages of wastes.

#### *Potentially polluting leaks and spillages from skips or other mobile containers*

4.2.2 Each skip or other mobile container used to hold wastes which consist of or contain potentially polluting liquids, shall be, while on the site:

- a** loaded and unloaded
- b** filled and emptied;
- c** clearly and unambiguously labelled regarding its contents, unless the contents are clearly identifiable by visual inspection;
- d** inspected and maintained according to documented and recorded maintenance schedules and procedures;

- e repaired immediately in the event of damage or deterioration that is, or is likely to cause a leak.

in accordance with the standards specified in Table 4.2 below.

*Control and remediation of leaks and spillages*

4.2.3 In the event of any potentially polluting leak or spillage occurring on site, documented control and remediation procedures shall be implemented immediately and recorded, and shall meet the standards specified in Table 4.2 below.

**Table 4.2 Standards for prevention and control of leaks and spillages**

Action	Specified standards
a) Loading and unloading skips, and other mobile containers	<ul style="list-style-type: none"> <li>i) Loading and unloading of containers shall be supervised at all times by a member of staff.</li> <li>ii) Lids/ caps/ bungs or other closures shall be in place during loading/ unloading.</li> <li>iii) Loading/ unloading shall be carried out in an area provided with the standard of containment specified under condition 2.1.</li> </ul>
b) Inspection, maintenance and repair of mobile containers	<ul style="list-style-type: none"> <li>i) Containers shall be inspected daily for leaks.</li> <li>ii) Containers found to be leaking either shall be immediately transferred to a larger over-container or shall have their contents immediately transferred to an alternative container.</li> </ul>
c) Control and remediation of leaks and spillages	<ul style="list-style-type: none"> <li>i) Minor spillages shall be cleaned up immediately, using sand or proprietary absorbent to clean up liquids.</li> <li>ii) Major spillages, which are causing or are likely to cause polluting emissions to the environment: <ul style="list-style-type: none"> <li>• immediate action shall taken to contain the spillage and prevent liquid from entering surface water drains, water courses and unsurfaced ground;</li> <li>• the spillage shall be cleared immediately and placed in alternative sealed containers;</li> <li>• the Agency shall be informed immediately.</li> </ul> </li> </ul>

4.3 **Fires on the site**

*Prohibition of unauthorised fires on site*

4.3.1 No wastes shall be burned on the site.

*Actions to be taken in the event of a fire*

4.3.2 In the event of a fire on the site, notwithstanding the implementation of actions to suppress and extinguish the fire, the following actions shall be implemented immediately and recorded in the site diary:

- a the Agency shall be informed immediately of the fire; and

- b** so far as practicable, contaminated site drainage shall be prevented from entering any surface water drain or watercourse or unsurfaced ground.

**4.4 Waste acceptance and control procedures**

*Waste acceptance procedures*

- 4.4.1 All wastes shall be received, inspected, accepted or rejected, and recorded in accordance with section WP4.4 of the working plan and with the standards specified in Table 4.4 below.

*Waste control procedures*

- 4.4.2 All wastes accepted at the site shall be handled, kept and recorded in accordance with section WP4.4 of the working plan and with the standards specified in Table 4.4 below.

*Waste despatch procedures*

- 4.4.3 All outgoing wastes shall be inspected, despatched and recorded in accordance with section WP4.4 of the working plan and with the standards specified in Table 4.4 below.

**Table 4.4 Standards for waste acceptance and control procedures**

Stage of Waste Handling	Specified standards
a) Waste inspection	<p>All wastes received at the site:</p> <ul style="list-style-type: none"> <li>i) shall be inspected on receipt to confirm their description and composition against the relevant waste transfer note and other accompanying documentation.</li> </ul> <p>shall be kept separate from and shall not be covered by or mixed with other wastes until they have been confirmed and recorded for acceptance at the site.</p>
b) Quarantine storage and rejection of wastes	<ul style="list-style-type: none"> <li>i) Any items of non-permitted waste which are detected after acceptance at the site of the wastes in which they were included, shall be placed immediately in a designated quarantine storage area, bay or container, and, where these are or appear to be special wastes, the Agency shall be informed immediately;</li> <li>ii) In the quarantine area, wastes shall be kept segregated from other wastes which are or are likely to be incompatible;</li> <li>iii) Quarantined wastes shall be removed from site within 7 days;</li> <li>iv) The maximum capacity of the quarantine storage facility shall be 5 m<sup>3</sup>.</li> <li>v) A record shall be kept in the site diary of all rejected wastes.</li> </ul>
c) Identification of wastes	<p>Areas and bays shall be clearly defined and labelled to identify the wastes stored within them.</p>



d) Incompatible wastes	Incompatible wastes which are likely, in combination with each other or with other material at the facility, to give rise to pollution of the environment or harm to human health outside the site, shall be clearly identified and kept physically separate in designated areas..
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4.5 **Waste quantity measurement systems**

*Means of measurement*

4.5.1 All wastes accepted at and despatched from the site shall be measured in accordance with section WP4.5 of the working plan and with the following requirements:

- a The weight of all wastes accepted at and despatched from the site shall be determined by means of either:
  - i a public weighbridge designated in the working plan, or a weighbridge or scales located within the site and designated in the working plan site layout plan; and
  - ii the weighbridge or scales used shall record quantities of wastes in tonnes to an accuracy of 0.01 tonnes; or
- b the conversion of volume to weight in tonnes, using volume/weight conversion factors which have been previously agreed in writing with the Environment Agency.

4.6 **Handling and storage of wastes with specified hazardous properties or forms**

4.6.1 Notwithstanding the specification of permitted waste types under condition 1.2, or storage limitations in condition 1.1, wastes displaying any of the hazardous properties or forms specified in Table 4.6 shall not be accepted at the site unless handled in accordance with section 4.6 of the working plan so as to meet the limitations specified in Table 4.6.

**Table 4.6: Limitations on handling and storage of wastes with specified hazardous characteristics**

a) All wastes which do not consist solely or mainly of dusts, powders or loose fibres, but which when handled are likely to generate significant quantities of dusts or particulates.	<p>These wastes shall not be permitted on site unless</p> <ul style="list-style-type: none"> <li>i) they are handled and stored within a building, provided with a permanent water supply and dust suppression equipment, and with an impermeable pavement and a sealed drainage system; and</li> <li>ii) the dust suppression equipment shall be used at all times to suppress concentrations of dust, fibres or particulates as are likely to cause pollution of the environment, harm to human health or serious detriment to the amenity of the locality.</li> </ul> <p>These wastes shall be subject to monitoring in accordance with condition 6.1.</p>
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**Table 4.6: Limitations on handling and storage of wastes with specified hazardous characteristics**

b) Wastes which are likely to attract pests	These wastes shall be subject to monitoring in accordance with condition 6.3, and shall in any case not be stored for longer than 24 hours.
c) Wastes which are likely to attract scavengers	These wastes shall be subject to monitoring in accordance with condition 6.4 and in any case shall not be stored for longer than 24 hours.
Wastes which include light wastes or other wastes liable to give rise to litter	These wastes only permitted if they are stored in covered buildings providing containment of aerial emissions of litter.

4.7

**Removal of residual wastes from site**

4.7.1

In the event that the specified waste management operations on the site cease and the Agency has reasonable grounds to believe that they will not be resumed within 2 months, then, notwithstanding the operational limits on storage times of wastes specified in the other conditions of this licence, the licence holder shall ensure that all wastes remaining on the site shall be removed by the date specified by the Agency in writing. This shall include, where required by the Agency, cleaning of plant, equipment and engineered containment used in the specified waste management operations, and emptying of any sealed sumps or interceptors.

5            **Pollution control, monitoring and reporting**

**Note: No conditions necessary under this section.**

## 6 Amenity management and reporting

### 6.1 **Monitoring and control of aerial emissions of dusts, fibres and particulates**

6.1.1 Visual monitoring of dust shall be carried out and remedial actions taken in accordance with the standards in Table 6.1 below:

**Table 6.1 Standards for monitoring and control of aerial emissions of dusts, fibres and particulates**

a) Monitoring of aerial emissions	i) Visual monitoring of aerial emissions shall be carried out by site staff supervising waste handling operations. <ul style="list-style-type: none"><li>• by the site manager or supervisor, at least twice per day, at the site boundary situated downwind of the waste operations, and shall be recorded in the site diary; and</li><li>• by site staff supervising individual waste handling operations, during the carrying out of those operations.</li></ul>
b) Aerial emissions action plan	i) On detection or complaint of visible aerial emissions that are or are likely to be transported beyond the site boundary, immediate action shall be taken to stop the waste handling operations giving rise to the emission and to suppress the aerial emission from the waste. ii) The incident and the remedial action shall be recorded in the site diary.

6.1.2 All emissions to air from the specified waste management operations on the site shall be free from visible concentrations of dusts, fibres or particulates as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

### 6.2 **Monitoring and control of odorous emissions**

6.2.1 Throughout the operational life of the site, measures to monitor, control and minimise the emission of odours from the site, shall be carried out in accordance in accordance with section WP 6.2 of the working plan to meet the standards specified in Table 6.2. Such measures shall prevent releases in such quantities or concentrations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

**Table 6.2 Standards for monitoring and control of emissions of odours**

a) Monitoring of odorous emissions	i) Olfactory monitoring of aerial emissions from the site shall be carried out: <ul style="list-style-type: none"> <li>• by the site manager or supervisor, at least twice per day, at the site boundary situated downwind of the waste operations, and shall be recorded in the site diary; and</li> <li>• by site staff supervising individual waste handling operations, during the carrying out of those operations.</li> </ul>
b) Odorous emissions action plan	i) On detection or notification of any odours that are or are likely to be transported beyond the site boundary, at such levels that they are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality, immediate action shall be taken to stop the waste handling operations, the source of the odour shall be identified and removed from the site immediately. ii) The incident and the remedial action shall be recorded in the site diary.

6.2.2 All emissions to air from the specified waste management operations on the site shall be free from odours at levels as are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality outside the site boundary, as perceived by an authorised officer of the Agency.

**6.3 Monitoring and control of pest infestations**

6.3.1 Throughout the operational life of the site, measures to control and minimise pests on the site shall be carried out, in accordance with the standards specified in Table 6.3. Such measures shall prevent pest infestations that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

**Table 6.3 Standards for monitoring and control of pest infestations**

Specified standards	
a) Monitoring of pest infestations	i) An inspection of stored wastes for pest infestations shall be carried out at least at weekly intervals by the site supervisor, and shall be recorded in the site diary.
b) Pest infestations action plan	i) On detection or notification of pest infestations, immediate action shall be taken to secure the attendance of a professional pest control contractor, to eliminate the pest infestation. ii) The incident and the remedial action shall be recorded in the site diary.

6.4 **Control of scavenging birds and other scavengers**

6.4.1 Throughout the operational life of the site, measures to control and minimise scavenging birds and other scavengers on the site shall be carried out in accordance with the standards specified in Table 6.4. Such measures shall prevent the presence of scavenging animals or flocks of scavenging birds on the site, that are likely to cause pollution of the environment or harm to human health or serious detriment to the amenity of the locality.

**Table 6.4 Standards for monitoring and control of scavenging birds and other scavengers**

a) Monitoring of scavengers	i) Stored wastes which are likely to attract scavengers shall be routinely monitored for the presence of scavenging animals or flocks of scavenging birds, throughout the working day by the site supervisor.
b) Scavengers action plan	i) On detection or notification of scavenging animals or flocks of scavenging birds, immediate action shall be taken to : <ul style="list-style-type: none"><li>• Remove or deter them from the site</li><li>• Isolate and secure the wastes attracting the scavengers against further scavenging.</li></ul> ii) The incident and the remedial action shall be recorded in the site diary.

6.5 **Control of litter**

6.5.1 Measures shall be implemented and maintained throughout the operational life of the site, in accordance with section WP6.3 of the working plan, to prevent the escape of litter from the confines of the site.

6.5.2 In the event that litter does escape from the site, it shall be retrieved as soon as practicable and no later than 1 hour after the end of the working day.

## 7 Site records

### 7.1 Security and availability of records

#### *Security of records*

- 7.1.1 All records which are required to be made under the conditions of this licence and the working plan shall be maintained and kept secure from loss, damage or deterioration, and shall be kept at the location(s) specified in section WP7.1 of the working plan and in accordance with the requirements specified in Table 7.1 below.

#### *Availability of records*

- 7.1.2 All records which are required to be made under the other conditions of this licence and the working plan shall be made available for inspection at the place where they are kept immediately when required by an authorised officer of the Agency.

**Table 7.1 Standards for keeping of site records**

Site records	Specified locations	Specified standards
Wastes accepted at the site; Wastes rejected and/or despatched from the site; Site diaries.		1. All records shall be stored either: a) on paper in a secure fire-proof cabinet or cupboard; or b) on computer disc with a back up copy.  2. Records shall be kept for a minimum of two years.

### 7.2 Records of waste movements

#### *Recording of wastes accepted and removed*

- 7.2.1 A record shall be kept of each load of waste accepted and each load of waste removed from site. This record shall include the following details:
- a** Loads in :- Nature (solid, sludge or liquid), waste type as specified under condition 1.2 and section 1.2 of the working plan, quantity (tonnes), date received, date accepted.
  - b** Loads out :- Nature (solid, liquid or sludge), waste type as specified under condition 1.2 and section 1.2 of the working plan, quantity of waste removed (tonnes), date removed.

*Summary records of wastes accepted and removed*

7.2.2 A summary record of the waste types accepted and removed from the site shall be made for each quarter and shall be submitted to the Agency within 1 month following the end of the quarter. The summary record shall be in a format agreed in writing with the Environment Agency.

7.3 **Site diary**

7.3.1 A site diary shall be kept secure and shall be available for inspection at the site when required by an authorised officer of the Agency. This shall include a record of the following events, in accordance with the other conditions of this licence:

- a construction work
- b maintenance
- c breakdowns
- d emergencies
- e problems with waste received and action taken
- f site inspections and consequent actions carried out by the operator
- g technically competent management attendance on site: the date and the time onto site and the time left site
- h despatch of records to the Agency
- i severe weather conditions
- j complaints about site operations and actions taken
- k environmental problems and remedial actions
- l The attendance of the technically competent manager shall be recorded in the site diary by noting arrival and departure times.

7.3.2 Each record shall be completed within 24 hours of the relevant event.

7.4 **Periodic reporting of environmental performance**

7.4.1 The Licence Holder shall provide the Agency on an annual basis on the anniversary of licence issue, or such other time as is agreed in writing with the Agency, a report on the environmental performance of the site, which shall include the following information:

- a an analysis and review of all complaints received during the year, and of actions taken;
- b an analysis and review of all events causing the implementation of actions to control and minimise emissions or releases from the site, in accordance with these conditions;
- c a review of the risk assessment and risk management systems for the site, taking account of the findings under (a) and (b).

## Interpretation

In these conditions and their interpretation, unless the context otherwise requires, the following terms have the specified meanings:

*“accepted”*

for waste being delivered to the site, shall mean accepted as waste input to the site for storage and/or processing and/or disposal under the specified waste management operations;

*“authorised officer of the Agency”*

means any person(s) authorised in writing by the Agency pursuant to section 108(1) of the 1995 Act to exercise any of the powers specified in subsection (4) of that section;

*“clinical waste”*

has the meaning as defined in regulation 1(2) of the Controlled Waste Regulations 1992 or any statutory provisions amending or replacing them;

*“consequences”*

for **risk assessments** carried out within these conditions, means the adverse effects of harm as a result of realising a **hazard** which cause the quality of human health (other than health and safety of site staff or visitors to the site covered under the Health and Safety at Work Act 1974) or the environment to be impaired in the short or longer term;

*“engineer”*

for engineering works specified in these conditions, means a person who works in the relevant branch of engineering, as a qualified professional;

*“engineered”*

for works specified in these conditions, means carried out and completed using the relevant engineering process specified in these conditions;

*“engineered landfill containment system”*

means all elements (other than leachate and landfill gas management systems, and intermediate and final caps), relating to engineered liners for final disposal to land, and incorporating liners for individual cells and the site as a whole, and including methods of liner protection and leakage detection;

*“engineered site containment and drainage system”*

means all elements relating to engineered containment of activities on the site, other than final disposal to land, and incorporating site surfacing, bunding and drainage systems, buildings and fixed tanks;

*“engineering”*

for engineering works specified in these conditions, means the relevant process of design, construction or installation, quality assurance or validation or commissioning specified in these conditions;

*“engineering survey”*

means a survey carried out in accordance with recognised or approved standards by a suitably qualified competent person;

*“environmental targets or receptors”*

for **risk assessments** carried out within these conditions, shall mean identified human and environmental populations or components, as specified in these conditions or otherwise agreed by the Agency within these conditions;

*“groundwater”*

means any water contained in underground strata;

*“hazard”*

means a property or situation that in particular circumstances could lead to harm;

*“immediately”*

for carrying out of actions under the conditions, shall mean without delay and within a reasonable time, taking into account any more immediate direct action necessary to prevent or minimise risk to human health and the environment. For carrying out notifications to the Agency, shall also mean by the fastest effective means available (for example, telephone) and confirmed in writing within 1 working day (or such other time as may be agreed by the Agency within the conditions);

*“inert waste “*

means waste which when disposed of in or on land does not undergo any significant physical, chemical or biological transformation;

*“landfill gas management system”*

means all elements relating to landfill gas extraction from individual landfill cells and the landfill mass as a whole, and incorporating methods of landfill gas drainage, containment and the subsequent disposal system, whether it be a methane oxidation system, landfill gas flare, landfill gas engine(s) or otherwise, either on or off the site;

*“leachate management system”*

means all elements relating to leachate extraction from individual landfill cells and the landfill mass as a whole, and incorporating methods of leachate drainage, containment and the subsequent treatment and/or disposal system, either on or off the site;

*“maintenance”*

for engineering maintenance specified in these conditions, means the process of inspection, testing, repair of the relevant engineering works specified in these conditions;

*"preparatory works"*

means engineering works required prior to the carrying out of the activities authorised by this licence;

*"probability"*

means the quantified expression of chance, denoted either as:

- the ratio or percentage of the occurrence of a particular event as one among a number of possible events;
- or as the frequency of occurrence of a particular event in a given period of time;

*"received"*

for waste being delivered to the site, shall mean delivered to the site and undergoing the waste acceptance procedures specified in the working plan, including storage of those wastes during those procedures prior to acceptance of the waste;

*"release pathways"*

for **risk assessments** carried out within these conditions, shall mean the routes by which defined **hazards** may potentially realise their **consequences**, defined in terms of releases or emissions from the site that go beyond the site containment or boundary via one or more of the following routes, either directly or indirectly: **Land; Groundwater; Surface water; Atmosphere;**

*"relevant offences"*

are offences within the meaning of regulation 3 of the Waste Management Licensing Regulations 1994 or any statutory provisions or regulations amending or replacing them;

*"risk"*

means a combination of the **probability** and **consequences** of occurrence of a defined **hazard**;

*"risk assessment"*

means the systematic identification, analysis, estimation and evaluation within a defined **scope** of the defined **risks** of a particular activity, operation, process or design, carried out and reported by suitably qualified or competent persons, using recognised quantified or semi-quantified methods and techniques.

Unless otherwise agreed by the Agency within these conditions, a risk assessment shall include and record the following:

- definition of the **hazards** associated with an activity, operation, process or design;
- assessment of the **probability** of those **hazards** occurring;
- determination of the potential **consequences** of those hazards for defined **environmental targets or receptors**, taking into account defined **release pathways** and defined protective measures;
- evaluation of the potential **magnitude** of those consequences and the **probability** of their occurrence;

*“scope of risk assessment”*

means the boundaries of the **risk assessment** and the **risks** to be assessed within those boundaries, as defined in the conditions or otherwise agreed by the Agency within the conditions;

*“special waste”*

has the meaning as defined by regulation 2 of the Special Waste Regulations 1996 or any statutory provisions or regulations amending or replacing them;

*“specified waste management operations”*

means the waste management operations authorised by condition 1.1 of this licence;

*“surface water management system”*

means all elements relating to collection of rain water or surface water from individual landfill phases and the landfill site as a whole, and incorporating methods of water collection, containment and the subsequent treatment and/or disposal system, either on or off the site;

*“surface water”*

means any lake, pond, river or watercourse whether natural or artificial;

*“the 1994 Regulations”*

means the Waste Management Licensing Regulations 1994 and any statutory provisions or regulations amending or replacing them.

*“the Agency”*

means the Environment Agency;

*“the Licence Holder”*

means the Licence Holder specified in this licence or other person to whom the licence has been transferred in accordance with section 40 of the Environmental Protection Act 1990;

*“the operator”*

means a person who is in occupation of the site and has responsibility for carrying out day to day activities at the site;

*“the site”*

means the land, structures, plant and equipment to which this licence relates;

*“time periods, e.g. annually, quarterly, monthly, per year, etc.”*

Where periods are referred to in conditions, they shall be calculated in the following way:

- annually or per year: 1 April to 31 March;
- quarterly: 1 April to 30 June, 1 July to 30 September, 1 October to 31 December, 1 January to 31 March;
- monthly: calendar month;
- weekly: Monday to Sunday.

Where the issue of the licence does not coincide with the start of any of these periods, then any relevant limits for the first period shall apply pro rata;

*"waste"*

means controlled waste as defined in section 75(4) of the 1990 Act and the Controlled Waste Regulations 1992 or any statutory provisions or regulations amending or replacing them;

*"working plan"*

means the working plan identified in writing by the Agency at the time of issue of this licence and any subsequent amendments to it made in accordance with the conditions of this licence.

## EXPLANATORY NOTES - RIGHTS OF APPEAL

Section 43(1) of the Environmental Protection Act 1990 provides that —

Where, except in pursuance of a direction given by the Secretary of State,

(a) an application for a licence or a modification of the conditions of a licence is rejected

(b) a licence is granted subject to conditions,

the applicant may appeal from the decision to the Secretary of State.

Therefore if you feel aggrieved by the decision or any of the conditions to the licence as granted you may obtain the appropriate form on which to give written notice of an appeal from:-

Environmental Appeals Administration  
Planning Inspectorate,  
Room 4/19,  
Eagle Wing  
Temple Quay House  
2 The Square  
Temple Quay  
Bristol  
BS1 6PN

Tel: 0117 372 8235/8812

Fax: 0117 372 6093

This notice of appeal should be accompanied by the following information: a copy of the licence; a copy of any correspondence relevant to the appeal; a copy of any other document relevant to the appeal including, in particular, any relevant consent, determination, notice, planning permission, established use certificate or certificate of lawful use or development; and a statement indicating whether you wish the appeal to be in the form of a hearing or on the basis of written representations. You are also required to serve a copy of your notice of appeal, together with copies of any of the above documents that have accompanied your notice of appeal, on the Environment Agency, Apollo Court, 2 Bishop Square, St Albans Road West, Hatfield, Herts. AL10 9EX. You should appeal within 6 months of the date that this notice takes effect but the Secretary of State may allow notice of appeal to be given after the expiry of this time period.

4-1/23/4/001  
SITE LOCATION PLAN  
UNIT 1 COLNE WAY  
WATFORD.

